



MINUTES OF NEW ZEALAND BRIDGE BOARD MEETING

**Held Tuesday April 24th 2012 at the Bella Vista Motel Hamilton
commencing at 6.00pm**

PARTICIPATING: Kay Nicholas (Chair), Alan Turner, Patsy Walters, Lynne Fegan,
Allan Barclay, Jenny Wilkinson & Graham Wakefield

In Attendance: Alister Stuck Secretary & Richard Solomon Bridge Development
Officer

Apologies: Arie Geursen

1. WELCOME

Kay welcomed all to the meeting.

2. CONFIRMATION OF MINUTES

Copies of the following minutes were circulated prior to the meeting.

Board Meeting - 28 March 2012

Moved that the Minutes of the Meeting held 28 March 2012 be confirmed.

CARRIED 33/2012

3. CORRESPONDENCE

The list of Inward and Outward Correspondence was circulated prior to the meeting.

Moved that the report summarising the Inward & Outwards Correspondence be received.

CARRIED 34/2012

4. OUTSTANDING ITEMS

Plain English Guide to Systems/Treatments permitted at Junior and Int Level

It was noted that Graham and Allan Barclay would circulate the final version of the document within 10 days.

5. BOARD REPORTS

- **Congress Organising Sub Committee**

Richard summarised the minutes of the recent meeting.

Moved that the Minutes of the meeting of the Congress Sub Committee held 4th April 2012 as circulated, be received.

CARRIED 35/2011

- **Finance**

Alan presented the updated Profit & Loss Statements to 19 April 2012.

Moved that the Financial Report as circulated, be received.

CARRIED 36/2012

Alan reported that all Committee budget requests had been lodged and that he would compile and circulate the group budget over the next week.

- **Administration Committee**

Moved that the Administration Committee Report as circulated, be received.

CARRIED 37/2012

6. REGIONAL REPORTS

Minutes from 5 Regions had been received and circulated prior to the Meeting.

Moved that the Minutes from Wellington, Canterbury, Auckland Northland, Waikato Bays, & Otago Southland Regional Committees be received.

CARRIED 38/2012

7. GENERAL BUSINESS

- **Recommendation Website Redesign**

Lynne summarised the updated information received from Blacksheep Design Ltd of Palmerston North.

Moved that the revised quote (7242/1) from Black Sheep Design Ltd be accepted.

CARRIED 39/2012

It was agreed that Alister would draft a formal letter of acceptance to be signed by Kay and Alan subject to the advice of the Honorary Solicitor with respect to the Terms & Conditions.

- **End of Year Board Meeting**

It was agreed that the Dec 2012 Board meeting would be held in Whangarei on 14 & 15 Dec.

- **Board Members Strategy Day**

Alister reported that travel and accommodation arrangements have been made. The meeting will be held at the House of Cards Christchurch commencing at 8.30am on Saturday May 26 2012. It was noted that the International Committee had arranged to meet in Christchurch on the Friday evening. Alister has yet to confirm the availability of an independent facilitator to chair the workshop.

- **Preparation- Regional Conference**

The meeting reviewed the Agenda for the Regional Conference to be held the following day.

- **Policy Youth Test At Congress**

Richard and Jenny sought clarification regarding the commitment to, and the responsibility for managing the annual Youth Test Match with Australia.

It was agreed that a Test match would be held annually at Congress subject to the availability of suitable players to form a team and the continued commitment of the ABF to participate in the event.

Moved that:-

1. The Congress Convener in conjunction with the International Committee select a NZ youth Team to participate this year and appoint an NPC
2. The Team members be provided a subsidy for one nights accommodation at the Kingsgate Hotel Hamilton on a twin share basis,
3. The NPC be provided a subsidy for one nights accommodation at the Kingsgate Hotel Hamilton,
4. A 50% reduction to the Congress entry fee continue to be offered to NZ and Australian Youth Players.

CARRIED 40/2012

It was noted that purchase of the Trophy (Resolution 92/2010) had not yet occurred. Richard undertook to purchase something suitable so that it could be contested for at the Test Match this year.

- **2013 Manual**

Graham advised that Claire Woodhall was unable to assist with the formatting of the Manual this year. It was agreed that Graham and Kay would take responsibility for this project.

- **Policy- Effective date for striking of the Annual Levy**

The meeting discussed the ongoing issues regarding the timing of the striking of the membership numbers for levy purposes. Currently this is calculated on or around the 10th of February each year after which the annual return to the WBF is submitted and the WBF levies paid.

Alistair advised that the timing of this causes angst for a number of Clubs. It is his view that the exercise would be better deferred until March 31 each year which would give the Clubs more time to process and advise the membership changes that occur at the start of the playing year.

Moved that from 2013 the membership for levy purposes be ascertained as at March 31st each year by reference to the Masterpoint Database at that time.

CARRIED 41/2012

Moved that from 2013 the membership levy be struck on a +GST basis.

CARRIED 42/2012

It was agreed that Graham would draft appropriate amendments to Rule 20 in the Constitution to be presented at the Annual General Meeting.

- **Cancellation of Tournaments**

Lynne sought clarification regarding the policy relating to the cancellation of Tournaments. Currently there are no guidelines leaving Clubs free to make any decisions to cancel tournaments due to low entries.

Feedback presented suggests that on occasions decisions to cancel tournaments are made too early and could have been avoided if efforts to solicit further entries had been considered.

Lynne reported that the Otago Southland Regional Committee had taken a position on this issue and had contacted its Clubs with an offer of help to ensure that events proceed. The Regional Committee has undertaken to assist with promotion of Tournaments and has offered to consider underwriting some of the expenses if this made the difference between an event proceeding or not.

It was agreed that information outlining how the Regional Committees can assist with the promotion of Tournaments be included as an appendix in the Manual. It was also agreed that a template for tournament management would be included.

▪ **Policy- Transfer of ABF Masterpoints**

Alister advised that he is able to receive raw data of Masterpoints awarded direct from the ABF on a quarterly basis and has undertaken to contact Chris Jared with the view to automating the transfer process so as to be on a non-discretionary basis from 1 January 2013.

Next Meeting

10.00am Wednesday 25 April 2012 - Regional Conference Hamilton

10.00am Monday 21 May 2012 – Board Meeting Koru Lounge Wellington

9.00am Saturday 26 & Sunday 27 May 2012- Strategy Workshop Chch

10.15pm Meeting Closed