



# Otago/Southland Regional Committee

**Secretary/Treasurer**  
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## **MINUTES - Otago/Southland Regional Committee**

**Friday, 24 June 2011 at 7pm – Otago Bridge Club**

**Present:** John Mitchell (Chairperson), Kristen Collins, Frank Gradon, Marilyn Jackson, Lynne Fegan, (ex officio) Ann-Louise Stokes (Sec/Treasurer)  
**Apologies:** Frances Sheehy

**Confirmation of Minutes:** 15 May, 2011

Copies of May 15 2011, minutes were circulated prior to the meeting. Moved that the minutes as circulated, be confirmed. Collins/Gradon

### **Outstanding Items:**

See General Business

### **Correspondence Inwards:**

11 May NZ Bridge Foundation Minutes

### **Correspondence Outwards:**

19 May Elaine McDonald re inter-Club Teams Travel  
19 May Revised Directors List for NZ Bridge  
24 May J Fudge re Youth Reimbursement queries  
30 May Email to all clubs encouraging them to join Otago Southland Website  
15 June Net Guard Token Request for Ann-Louise  
21 June Wanaka BC Website invoice

## **Financial Report:**

Current – 01 April 11 – 31 May 11 - \$797.91  
On Call – 01 April 11 – 31 May 11 - \$8626.01  
Congress – 01 April 11 – 31 May 11 - \$12.69

Accounts for Payment      \$ 72.97 - Fegan Holdings Ltd - Ink Cartridge, Paper, folder  
                                         \$110.86 - John Swan - trophy engraving  
                                         \$130.00 – Otago BC - room rental  
                                         \$30.00 + - V Bouton - Youth Reimbursement  
                                         \$70.00 – G Bouton - YR  
                                         \$145.00 – J Fudge - YR  
                                         \$145.00 – S Bailey – YR  
                                         \$258.00 – Lorraine Oliver – airfare – womens team  
                                         \$400.00 – BridgeNZ (M Oyston) director travel exp  
                                         (ex Congress a/c)

## **General Business:**

1.      **Website Review**  
Frank reported that he is updating the changes when he gets them but is not always getting all the information. Lynne to supply Clubs Address List.
2.      **Balclutha Tournament – 21 August 2011**  
Frank has prepared the flyer advertising the tournament. He is to liaise with the Balclutha Club to see what they require. Kristin to support Frank wherever possible.      *Refer to the Action List for details and responsibilities*
3.      **Rubber Bridge**  
Final was played on 24 June – Lynne to Advise Richard Solomon & Alister Stuck
4.      **O/S Provincial Teams/Pairs**  
John finally received the results on 24 June
5.      **South Island Pairs – 03/04 September**  
Ann-Louise to advise Alister Stuck of Match Committee and Director
6.      **Catering Contract**  
Lynne had phone conversation and follow up email (24/5/2011). Fee is \$50 a session, minimum \$100 day, plus \$2.00/person/session.
7.      **Otago Southland Congress**  
Advertising pamphlets approved.      *Please refer to Action List and Congress Organisational Template for details and responsibilities*
8.      **Bridge Development**  
Nothing to report at present, awaiting the NZCBA template

## 9. Strategic Plan

*Intermediate/Junior Score Card* – transfer to 2012 (J Mitchell)

*Mossburn Club* – they are meeting to decide their future in July so contact them after that date (J Mitchell)

*Funding Applications* – Real lack of sponsors for Congress. Perhaps we need to apply soon for June Congress next year

*Communication with clubs* – Club Recorder information to be sent out after Congress

*Directors' List* - Lynne has done a lot of work contacting all our listed directors. Several people are prepared to take Tournament and then National Director exams. Ann-Louise to try and organise some training for those wanting to do the Tournament Exam in October

10. As per 16 October, 2010 minutes, Kristin Collins to take over as 2011/2012 'transitional' Chairperson – in conjunction with John Mitchell.

**Date of Next Meeting: 5 August 2011 – 7.00pm at Otago Bridge Club**

**Declare the meeting closed at: 9.40pm**