



MINUTES OF NEW ZEALAND BRIDGE BOARD MEETING

**Held Wednesday 18th April 2013 at the Koru Lounge Wellington
Airport commencing at 9.00am**

PARTICIPATING: Patsy Walters until 2.40pm, Alan Turner, Allan Barclay from 9.30am, Graham Wakefield, Murray Wiggins, & Shirley Newton from 9.15am.

In Attendance: Alister Stuck, Secretary & Arie Geursen, Chief Director

Apologies: Nil

1. WELCOME

Kay welcomed all to the meeting in particular Murray and Shirley the successful candidates in the recent Board elections.

2. CONFIRMATION OF MINUTES

Copies of the following minutes were circulated prior to the meeting.

- Board Meeting – 13 March 2013

Moved subject to the amendment to Resolution 16/2013 to provide clarity that this is to apply to all Club Sessions and Tournaments, confirmation of the Minutes of the Board Meetings held 13th March 2013

CARRIED 21/2013

3. CORRESPONDENCE

The list of inward and outward Correspondence was circulated prior to the meeting.

Moved that the Report summarising the Inward & Outwards Correspondence be received.

CARRIED 22/2013

The following items of Correspondence were then discussed:-

Future on NZ Bridge Magazine

Emails from Tony Lenart and Jim Murray were discussed. A review of the Magazine is ongoing and the correspondents to be advised of this and thanked for their feedback. Alister to respond.

NZ Olympic Committee

Notice of the NZOC General Assembly to be held in Auckland on 8th May 2013 was received. It was agreed that Richard Solomon would attend. Alister to complete the registration process and forwards the meeting papers to Richard.

Interprovincials 2013

A letter from the Waikato Bridge Club was discussed. It was agreed that Graham would respond.

Youth Interprovincials 2013

A letter from Jared Fudge was received. Discussion deferred to General Business.

4. OUTSTANDING ITEMS

A revised list had been circulated prior to the meeting –

Top Club Champions- Permanent Certificates

Kay presented a sample Certificate to be awarded to each of the winning Clubs in the competition since its inception. The Certificates will be printed and presented at the National Congress.

Website Upgrade

Alister thanked Allan Barclay for completing a content audit between the existing and the new Website. Once the Masterpoint upload facility had been tested the new site would go live, this is anticipated to be completed by the end of April.

New System Card

A quote for the printing an initial supply of the new System Cards was received. It was agreed that Kay would confirm an order for 15000 copies to provide an initial supply for each Club, the National Congress and a working stock to be held by Alister.

Kay will obtain 10 proof copies from the Printer and circulate prior to the print run being commissioned.

Announcing

Graham and Arie advised that the regulations for the announcing of 1♣ and 1NT opening bids have been drafted with the policy change to come into force from 1st May 2013.

Pending the release of the revised NZ Bridge Manual scheduled for July 2013 Graham and Arie are to prepare a suitable Bulletin outlining the changes and also introducing the new Standard NZ Bridge System Card.

Masterpoints on all Sessions & Tournament participation

Further to resolutions 19/2013 & 20/2013 Kay and Alister are to prepare a Bulletin reaffirming this policy.

5. BOARD REPORTS

▪ **Operations**

Alister presented his Operations Report which had been circulated prior to the meeting.

Moved that the Operations Report as circulated, be received.

CARRIED 23/2013

Alister reported that the reconciliation of Memberships and the preparation of the 2013 Levy invoices had been completed. Unfortunately in excess of 600 resignations from the Affiliation Roll have been lodged since the end of February 2013. The reduction will have a significant impact on the current year's budget and a review of membership figures will be undertaken at the June meeting.

Alister sought clarification from the Board regarding the documentation of the International Team members travel itineraries for insurance purposes. It was agreed that all team members be required to complete a Travel declaration for both the APBF and Bowl events in 2013 prior to any travel subsidy being paid over.

Shirley reported difficulties being experienced by the Canterbury Regional Committee who were unable to access internet Banking. This is due to a technical issue with the BNZ where there is a limit on the number of Internet Banking access's that any one group can have. It was agreed that Alan would contact the Bank to seek a resolution to the issue.

▪ **Bridge Development**

Moved that the Bridge Development Report as circulated, be received.

CARRIED24/2013

- **Congress Organising Sub Committee**

Moved that the Minutes of the Congress Sub Committee meeting held 10th April 2013 be received.

CARRIED 25/2013

It was agreed that the information presented to the Congress Committee by Anthony Hopkins be circulated to the Board members.

- **Finance**

Alan presented the updated Profit & Loss Statements to 31 March 2013.

Moved that the Financial Reports as circulated, be received.

CARRIED 26/2013

It was noted that work had commenced on the Annual Financial Statements for the year to 31 March 2013 with the draft accounts to be available for review and audit by the end of April.

Alan reminded the Meeting that all segment budgets were to be forwarded to him on or before 30th April 2013. Any request for additional / Cap ex funding is to be accompanied by a cost benefit proposal.

Alan will contact the Regional Committees reminding them of the requirement to obtain a timely completion and review of their March accounts.

It was agreed that the Regional Committees be required to prepare and submit a financial Budget and a supporting Strategic Plan document to the Board. The information will form the basis of a segment at the August Regional Conference. Alan thanked the Otago Southland Regional Committee who agreed to make their Budget and Strategic Plan Templates available for use by the other Regions.

- **Meeting Notes – NZ Bridge Board Members & Bridge NZ Ltd**

Graham presented a summary of the meeting held in Auckland on Good Friday with Martin Oyston and Pat O'Neill regarding the future of the Scorer Programme.

The Board agreed in principle the proposals which included the integration of Scorer with BridgeMates, improvements and standardisation of the output files for web based results including Teams and Swiss Pairs and a review of the current arrangements where participating Clubs pay an annual licence fee.

Martin and Pat are to revert to the Board with a proposal including detailed costings for the various adjustments proposed.

6. REGIONAL REPORTS/ MEETING MINUTES

Minutes from 3 Regions were received and circulated prior to the Meeting.

1. Otago Southland Minutes - 4 March 2013
2. Canterbury Minutes - 14 March 2013
3. Auckland / Northland Minutes - 17 March 2013

Moved that the Minutes from the listed Regions be received.

CARRIED 27/2013

7. GENERAL BUSINESS

▪ **Board Committee Memberships & Allocation of Portfolios**

Kay initiated discussion re the Committee Structure and proposed that the Board consider combining some Committees to achieve increased efficiency in output.

As soon as possible a redrafted Organisational Chart with suggested revised Committee Structure will be circulated to the Board for comment and a consensus agreement before being adopted and advised to Regions and Clubs.

▪ **Youth Interprovincials 2013**

The letter from Jared Fudge highlighting probable difficulties for youth players with the change of date to the end of the year was discussed, together with other feedback that has been received.

Moved that the Youth Interprovincials revert to the Kingsgate Hamilton and be held Friday 27th September 2013 and utilising Saturday morning, 28th September for a final, prior to the National Congress.

CARRIED 28/2013

▪ **Response from WBF (Our feedback re WMSG event 2012)**

It was noted with disappointment that the WBF had still not acknowledged the Boards feedback regarding the WMSG event held mid 2012.

It was agreed that Alan would again follow this up with both the WBF and John Wignall.

▪ **Meeting Dates 2013**

Sat June 29 th	Board Meeting Wellington
Sat Aug 24 th	Board Meeting Wellington
Sun Aug 25 th	Regional Conference – Wellington (tentative)

Meeting Closed – 3.30pm