



## **MINUTES OF NEW ZEALAND BRIDGE BOARD MEETING**

**Held Friday 19<sup>th</sup> November 2010 at Christchurch Bridge Club  
commencing at 5.00pm**

**PARTICIPATING:** Kay Nicholas (Chair), Julie Atkinson, Graham Wakefield, Alan Turner, Michael Ware, Patsy Walters,

**In Attendance:** Richard Solomon- Bridge Development Officer, Arie Geursen - Chief Tournament Director, Alister Stuck- Secretary.

**Apologies:** Jenny Wilkinson.

### **1. WELCOME**

Kay welcomed all to the meeting.

### **2. CONFIRMATION OF MINUTES**

Copies of the following minutes were circulated prior to the meeting.  
Board Meetings - Aug 16<sup>th</sup> 2010, Sept 9<sup>th</sup> 2010 & Sept 14<sup>th</sup> 2010  
AGM – Sept 25 2010

Moved the Minutes of the meetings held Aug 16<sup>th</sup> 2010, Sept 9<sup>th</sup> 2010 & Sept 14<sup>th</sup> 2010 as circulated were a true and correct record of those meetings.

**CARRIED 72/2010**

### **3. OUTSTANDING ITEMS**

#### **Scope and Delegation – Events**

It was noted that work on this document will recommence over the holiday period and the document would now be extended to include the Congress Committee and their activities. It was further noted that Alan Turner would attend the next Congress organisers meeting scheduled for Dec 15<sup>th</sup> in Auckland.

One key Board concern is to improve the presentation of the Congress Entry Form for 2011 and subsequently.

### **Constitution Changes**

Graham confirmed registration of changes is still outstanding but has undertaken to complete before the end of the year.

### **Preparation 2011 Manual**

Julie reported that planning was underway and that she would be meeting with Claire Woodhall in December to progress the update of the Manual in readiness for release by 1 April 2011. The Administration Committee will complete a review of the Masterpoint Section noting the deadline for release.

### **Minimum Board Requirements (Session) for A points**

Michael advised that this matter would be debated and resolved by the Administration Committee who would meet during the course of the evening.

### **Telecom -Website outage**

Graham advised that this matter had been referred to Wayne Burrows for discussion with Telecom re compensation for the period that the Website was unavailable. Graham will follow up.

## **4. CORRESPONDENCE**

The list of Inward and Outward Correspondence was circulated prior to the meeting.

The following items were flagged for discussion.

### ***Wellington Regional Committee - Location & timing of the Interprovincials***

The Regional Committee asked the Board to review the timing and location of the Interprovincial Championships with the view to separating from the National Congress. This was discussed at length and it was agreed that the matter be discussed at the next Regional Conference. The concept would also be considered as part of the Tournament Schedule review. (see item under General Business). Alister to respond.

### ***Otago Southland Regional Committee – Coaching Grant policy***

It was agreed that Richard and the Marketing Committee would consider the matters raised and would respond.

Moved that Inward & Outwards Correspondence be received and approved.

**CARRIED 73/2010**

## **5. BOARD REPORTS**

### **Bridge Development and Congress**

Richard spoke to his Report which had been circulated prior to the meeting. It was agreed that a Youth weekend would be held in 2011. Richard advised that subject to confirmation this would be held in Auckland during June 2011.

It was agreed that an invitation be extended to non affiliated Clubs to contest the NZ Wide pair's event in 2011.

Kay extended a vote of thanks to Richard for his contribution to the NZ Wide Pairs Event.

Moved that the Reports from Richard Solomon, as circulated, be received.

**CARRIED 74/2010**

### **Finance**

Alan spoke to his Report which had been circulated prior to the meeting. The report included a year to date Profit & Loss statement following some reformatting of the Chart of Accounts. It was noted that further reformatting was required and Alan would contact BDO Manawatu in the regard.

It was agreed that Alan would produce and circulate this information and a year to date Balance Sheet on a monthly basis. Alister to diary and prepare an updated debtors schedule for inclusion in future Reports.

Moved that the Finance Report as circulated, be received.

**CARRIED 75/2010**

### **National Recorder**

Moved that the Report from Noel Woodhall, as circulated, be received.

**CARRIED 76/2010**

### **Operations**

In the absence of a written Report Alister gave a brief overview of recent activities at the National Office.

## **6. REGIONAL REPORTS**

Moved that the Minutes from Otago/Southland, Central Districts, Canterbury, Top of The South, Waikato Bays. Wellington and Auckland Regional Committees, as previously circulated, be received.

**CARRIED 77/2010**

## **7. GENERAL BUSINESS**

### **National Congress Staff – Payments and RWT Position for 2011**

It was agreed that the current policy would remain where RWT would be deducted from payments to Congress staff unless they provided a tax exempt Certificate or provided an invoice as independent contractors. Those assisting with running of the Congress will be classified as independent contractors rather than employees

Moved that the Honorary Solicitor (Scott Smith) be instructed to draw up suitable contracts for independent Contractors who work for NZ Bridge from time to time.

**CARRIED 78/2010**

Graham will discuss further with Scott.

### **GST - Masterpoint Charges**

The Meeting discussed the decision agreed at the July Board Meeting (Resolution 61/2010) to absorb the GST increase on the Masterpoints. This has proven difficult to implement as the Masterpoint programme bills on a +GST basis and it is not possible to change this.

Moved that GST would be charged at a rate of 15% on Masterpoints but the Board will provide each non GST registered Club a refund in July 2011, the refund would comprise a grant equal to the GST rate increase differential on the Masterpoint Charges that are billed as at Dec 2010, March 2011 and June 2011.

**CARRIED 79/2010**

### **Capital Expenditure – Congress Committee**

A paper from the Congress Committee outlining significant Capex requirements had been circulated prior to the meeting. The request was discussed at length culminating in the following resolutions:

Conditional upon firm quotes being obtained at least 90 sets of Boards and Card to be purchased for use at the National Congress and on other occasions.

**CARRIED 80/2010**

Moved that NZ Bridge apply for a charitable Grant for the purchase of 170 sets of Boards and cards (no's 1-28) at a price not exceeding \$47 664.00

**CARRIED 81/2010**

Moved that NZ Bridge apply for a charitable Grant for the purchase of 72 Bridge pads at a price not exceeding \$17 067.00

**CARRIED 82/2010**

Moved that NZ Bridge apply for a charitable Grant for the purchase of an optical reader Card Dealing Machine at a price not exceeding \$6 600.00

**CARRIED 83/2010**

Moved that the Congress Committee develop and circulate a detailed Strategic Plan including a capital expenditure forecast.

**CARRIED 84/2010**

### **NPC's & Selection Panel Members for 2011**

The following nominations for the positions of NPC's and the Squad selection panels for the 2011 International Programme were received from Chef de Mission Kris Wooles - ( Alan Turner & Richard Solomon withdrew while this matter was discussed)

#### **NPC Nominations**

Open - Alan Turner  
Women - Kris Wooles  
Senior - Tony Thompson  
Youth - Stephen Blackstock

#### **Selection Panel Members**

Open - Tom Jacob, Alan Turner and Kris Wooles  
Women - Tom Jacob, Alan Turner and Kris Wooles  
Senior - Alan Turner Tony Thomson and Kris Wooles  
Youth - Richard Solomon, Stephen Blackstock and Kris Wooles

Moved the nominations be endorsed in principle subject to further discussions with Kris Wooles during the Saturday Agenda of the meeting.

**CARRIED 85/2010**

#### **Treshna Project**

Moved that the Board conduct the Agenda Item dealing with the above project "In Committee"

**CARRIED 86/2010**

Minute 87/2010 arising is recorded in the Confidential Minute Book

**CARRIED 88/2010**

Meeting adjourned at 10.30pm Friday 19<sup>th</sup> November 2010.

Meeting resumed at 9.30am Saturday 20<sup>th</sup> November 2010

### **Annual Return Form for 2011**

The draft Annual Return form for 2011 had been circulated prior to the meeting. It was agreed to adopt the proposed Document for 2011 following minor changes to its layout as discussed on this occasion. Alister will forward the paperwork to Clubs during the week following the meeting.

### **Tournament Review Taskforce**

Moved that a working party comprising Arie, Michael, Richard and Alan be established to review the Tournament Calendar, the potential for a 2<sup>nd</sup> Congress and the structure of the 15A events so as to make an initial presentation at the February Regional Conference.

**CARRIED 89/2010**

### **Presentation - Kris Wooles**

Kris Wooles joined the meeting at 10.am to give a short review of activities to date in his role as Chef de Mission and as Chair of the CDD Committee and the appointment of non playing captains for the 2011 representative teams and the respective selection panels.

Following discussions the nominations for NPC's and Selectors (85/2010) were approved subject to any conflicts of interest being eliminated following receipt of the Squad nominations. Kris was approved to make amended nominations for the Selectors Panel should the need arise. (Alan Turner & Richard Solomon withdrew during discussion with respect to this item)

**CARRIED 90/2010**

### **Appoint of Regional Teaching Coordinators**

Moved that the Board endorse the recommendation from the Teaching Workshop and ratify the following appointments as Regional Teaching Coordinators:

- Northland - Les Lilly
- Auckland - Christine Wilson with one to be added
- Waikato Bays – Jenny Millington with one to be added
- Central Districts – Wayne Burrows
- Wellington - Alan Grant with one to be added
- TOTS – Adrian Abraham with one to be added
- Christchurch- Jenny Wilkinson Tina McVeigh & Shirley Newton
- South Canterbury - Kay & Keith Nicholas
- Otago Southland - Kristen Collins with one to be added

**CARRIED 91/2010**

### **Regional Conference Planning**

Planning is underway for the Feb Regional Conference in Dunedin. Kay has block booked Motel units at a complex close to the Otago Bridge Club. Numbers will need to be firmed up early in the New Year.

Alister will send a reminder to the Regional Committees regarding travel and Accommodation bookings.

The following items have been flagged for inclusion in the Conference agenda.

- Teaching initiative
- Tournament Task Force
- Regulations Update
- Regional Initiatives
- Induction material for new Regional Committee personal

### **Minutes Teaching Project Workshop**

The Board acknowledged receipt of the Minutes of the Workshop held at the Victoria Bridge Cub 10 October 2010.

### **Additional 15A Point event in 2012**

The Board noted and endorsed the proposal from the Administration Committee to add a further 15A point event to the tournament Calendar in 2012. This event would be a Swiss Pairs Tournament to be hosted by CD, Wellington or TOTS on the proviso that the Centre Island events are rotated around these 3 Regions.

### **New Trophy – Youth Tests**

Moved that Richard purchase a suitable trophy to be awarded to the winners of the annual Youth test between Australia and New Zealand and that a budget amount of \$200 be allocated for this purpose.

**CARRIED 92/2010**

### **Visit WBF President**

The Board endorsed the proposal to extend an invitation to the recently appointed president of the WBF (Mr Rona) to visit New Zealand in March 2011. This would be for 3-4 days from March 13<sup>th</sup> following his time in Australia with the ABF. This presents a wonderful opportunity to showcase New Zealand and if time allows to petition our case with SPARC and the NZOC

Kay will draft a formal invitation to be sent to Mr Rona. Once the dates are firmed up Kay and Alister will write to the NZ OC and SPARC seeking to arrange meetings in Wellington during Mr Rona's visit.

Moved that a group comprising Patsy, Michael, Kay, John Wignall & Tony Thomson be approved to manage the Programme and to host Mr Rona and his wife.

**CARRIED 93/2010**

The meeting closed at 11.00am

Dates of next Meetings

11<sup>th</sup> & 12<sup>th</sup> February 2011 / Dunedin

17<sup>th</sup> April 2011 / Auckland