

**Minutes - Otago/Southland Regional Committee**  
**Saturday, 06 November, 2010 at 11.00am – Otago Bridge Club**

**Present / Apologies:** John Mitchell (Chair), Kristen Collins, Frank Gradon, Frances Sheehy, Marilyn Jackson, Lynne Fegan (Secretary/Treasurer)

**Minutes of the Previous Meeting:** 16 October 2010

John / Kristen

**Matters Arising:** Other than those recorded in General Business

- 1) 2 Regional Trophy Cups – John Mitchell to relocate to Otago Club for storage  
request to Otago Club for storage space  
enquiry as to where Otago/Southland Regional Centre papers are stored
- 2) Regional Conference Report – John Mitchell to distribute at the end of the meeting – (not done)

**Correspondence Inwards:**

19 Oct NZ Bridge: MasterPoint Refunds/Nov Board Meeting/Feb 2011 Regional Conference  
04 Nov NZ Bridge: Minutes of Teaching Workshop – Wellington, 10 October – Kristen in attendance  
04 Nov NZ Bridge: Teaching Resource Project – Bulletin 1

**Correspondence Outwards:**

17 Oct Canterbury Regional Committee: Top of the South affiliation/South Island Teams & Pairs

**Financial Report:** See separate detailed papers

- 1) Cashflow – 01 Apr – 01 Nov 2010 - \$953.00 (\$943.36 September quarter MasterPoints included)
- 2) On Call – 01 Apr – 01 Nov 2010 - \$8477.64
- 3) Queenstown Congress – 01 Apr – 01 Nov 2010 - \$194.23  
That the following payments be made from the Congress Account: Frances / Frank  
\$100.00 Lindsay Lawrence – Dealing of Boards  
\$200.00 Lynne Fegan – Administration work  
Expected 2010 Congress Profit approximately \$1000.00
- 4) Accounts for Payment - Committee Travel + Moss Wylie reimbursement (\$80.00) Marilyn / John
- 5) Youth Player Tournament Reimbursements – no further requests
- 6) Coaching Grant Applications – distribution of funds – Cromwell / Wanaka / Gore / Queenstown  
That the distribution of the 2010/11 Coaching Grant be as follows: Kristen / Frances  
\$250.00 Cromwell Beginners Classes April - June 2010  
\$250.00 Wanaka Beginners Classes` April - June 2010  
\$250.00 Gore Learners & Improvers April – August 2010  
\$250.00 Queenstown Improvers May – July 2010
- 7) Glenn & Sam Coutts – Funding Assistance to Canberra  
That Glenn & Sam be allocated \$250.00 each toward their expenses in meeting the Australian Youth Team in Canberra in 2011 Frank / Marilyn

**General Business:**

**Website Review – with John Shanks (Spacific Software)** – John was to be in attendance, but didn't arrive!!

Banner Name + Hosting matters + Access + Usage Parameters  
Website content – information + Tournament Entries + Results  
Website availability – Otago/Southland clubs  
Functionality required – spreadsheet accessibility + uploading of results  
Martin Oyston/John Shanks contact – Dealing Machine software  
John's availability to assist clubs?  
Secretary to have discussions with John Shanks re the above; & report back to committee

**Otago/Southland Provincial Teams & Pairs**

Sus out availability of Otago Club Rooms for Teams (09 April 2011) + Pairs (14 May 2011)

**2011 Tournament Congress Date changes**

Request NZ Bridge for change of 2011 Otago/Southland Congress - to Wanaka at Labour Weekend

**2012 National Tournament Schedule**

Request NZ Bridge for change of date for 2012 Otago/Southland Congress – Queen's Birthday Weekend  
Request NZ Bridge change for O/S Provincial Teams & Pairs to Labour Weekend

### Queenstown Congress Review – see separate paper (Martin Oyston's comments)

Discussions centred around Martin's paper – with the following extra points:

Lunch arrangements were recorded on the Entry Form; but not on the website or in the programme  
Previously, the Congress had had an insert in the NZ Bridge Magazine, rather than an advertisement  
External funding may be available via The Southern Trust

Meals should not be covered in Director's expenses (as requested by Martin)

Bookings to be confirmed on receipt of payment – no payment, then no confirmed booking

Close off date to be also Payment Date – for ease of organisation of format for Director

Late payment fee to be incurred = \$10.00/player

Penalty Fee to be incurred for withdrawal without good reason - \$20.00/player

Advise – 'Late Withdrawal may incur a penalty fee' – to cover all eventualities

Don't reinstate Swiss Pairs – there is no time available in the programme

Saturday night 'Walk In' – subject to numbers by end of lunch on Saturday

Make up a bin of Director's requisites – Tables Numbers/Psyche Forms etc

Ensure Teams are seeded

Have engraved glasses for winners of Hensman & Paterson Cups – names for 2010 to Kristen

Engraved glasses in future also for all winners of Pairs & Teams

Change format – Pairs on Saturday, Teams on Sunday ie: 3 session of Open Pairs Sat; 3 x Open Sunday

Record history of Hensman & Paterson Cups for Archives. Contact Phil Hensman & Shirley Ford, Otago

Logo – committee to put forward their drawings of a suitable logo

Need 40 tables in total for an extra 10A Tournament

Venues: Queenstown – great location; but one room of 24 tables insufficient

Otago – no ambience; 'just another Otago Tournament'

Wanaka – venue very good; sponsorship would be reduced; Flights more expensive into WNK

Dates: preference for 2011 = Labour Weekend; 2012 = Queen's Birthday Weekend

### Organisation of Inter-Club Teams (06 Feb) & IP Trials (19/20 Feb)

Entry Fee – That the Entry Fee for 2011 IP Trials be \$80.00/pair Kristen / Frances  
that the Secretary determine the Entry Fee & Conditions of Play for 2011 Inter-Club Teams from  
Richard Solomon

Closing Date - 31 January for Inter-Club Teams; IP Trials – 08 February

Advertising – Secretary to distribute current Posters for committee to offer upgraded presentation

Catering - That the cost of catering be limited to \$10.00/person Lynne / Frank

Director - That Lindsay Lawrence be asked if she would Direct. Also whether Scorer & Caddie required

Venue – Inter-Club Teams venue arranged later according to entries

IP Trials venue - Otago Bridge Club to be requested

Marilyn Jackson – Tournament Co-Ordinator, in conjunction with Secretary

### Regional Recorder

Kristen to approach Michael Albert and/or Margaret Perley

### Bridge Development

Kristen to provide a report for next meeting re Teacher Accreditation

Secretary to request past/present/prospective teachers from all O/S Clubs

Secretary to email Club Contact List to Kristen

### 2010-11 Strategic Plan

- Website – currently held up by John Shanks not arriving to meeting – Lynne to follow up
- Coaching Grants - discuss with NZ Bridge regarding an 'Evaluation & Compliance Return'  
Suggest clubs make application; coaching occurs; clubs send in 'return'; compile stats from returns etc  
Returns info used to assess Coaching Grants distributions; clubs receive grant
- Clubs at Risk - offer to run an Open Graded B Pt Tournament for Balclutha Club to assist with  
maintenance costs; Suggest 22 August or 24/25 September or 1<sup>st</sup> weekend in October  
Balclutha provides morning/afternoon tea – Otago/Southland Regional Committee does the rest
- Intermediate/Junior Score Card – John Mitchell presented draft – to email files to Lynne to on-send  
Frances to collate Score Cards at end of year

Info to Clubs – Minutes + Request info re training programmes & trainers in each club + Tournament Posters

**Date of Next Meeting:** to be advised **Declare the meeting closed at:** 3.26pm