



New Zealand Bridge

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**MINUTES OF THE BOARD OF MANAGEMENT  
of NEW ZEALAND BRIDGE MEETING  
Held Sunday 17 August 2008 at 10.30 am**

**Present** Kay Nicholas (Chair), Norm Silcock, Michael Ware, Murat Genc, Patsy Walters and Murray Wiggins  
**In Attendance** Trish Scott, Secretary  
**Apologies** Jim Murray

**1 WELCOME**

The Chair welcomed all to the meeting.

**2 CONFIRMATION OF JULY MINUTES**

**46/2008** It was moved that the minutes were a true and correct record of that meeting.  
**CARRIED**

**3 ADDITIONAL AGENDA ITEMS**

- Late Dougal McLean
- Kate Davies – Transnational Teams
- Accommodation for Board at Congress
- Website partnership – RonKlingerBridge.com
- Auckland Regional Committee – new member
- Board Meeting Attendance – policy
- Youth Squad costs
- Auckland Centre – assets

**4 MATTERS ARISING FROM PREVIOUS MINUTES**

**BridgePads**

To date there has been no indication from Southern Trust as to whether our Funding Grant Application has been successful. If the application is not successful the Board will need to go ahead and purchase the units prior to Congress. Chair authorised to follow through with this. Also to be noted that the stated cost of the units is not a stand alone figure and represents only one initial and integral cost element of the overall cost of the extensive development process of the units being commissioned by NZ Bridge to enable the units to be used in teams competition.

Letter from Bridgemate re their product – to be thanked for information but not taking further.

**Bridge Teachers' Assn** Issue of funds yet to be finalised

**NZ Bridge Foundation** Yet to be finalised

**Masterpoint Prog.** Discussion regarding the current situation and question raised as to the programme used in Australia – Michael to follow up with Arie within the next two weeks. Workshop to be held to identify what we want, expectation of users and what is possible. Workshop to include; David Stephen, John Kruinger, Arie Geurson, Kay Nicholas, Murat Genc, Trish Scott, Murray Wiggins, Norm Silcock, Alister Stuck, Martin Oyston, Jon Vivian. Suggested date for workshop is Saturday 29 November and Sunday 30 November there will be a Board Meeting.

**Scoring Package A/c** Nothing to report.

**Strategic Plan** Ongoing

**Director Email Addresses** Progressing – these continue to be received

**Gradings** The Regulation Committee is to ascertain about the award systems in England, South Africa, USA so that it can develop and implement a policy re the awarding of appropriate credits to players now living in New Zealand. Discussion on the information received from Chris Jared regarding maintaining a grading given as a result of crediting awards

**Venue Congress 2010** Congress Committee have a meeting 27 August

**Bank – Regional Com.** Regional Bank Accounts are under same account number as NZ Bridge accounts with a different suffix - Chair of Finance Committee following up regarding issuing of cheque and deposit books and whether statements can be sent directly to Regional Committees

**Recorders** Arie progressing the issue of National & Regional Recorders

## **5 CORRESPONDENCE**

**47/2008** That the correspondence as tabled be accepted

**CARRIED**

## **6 REPORTS**

Reminder to Board members that written reports are due with the Secretary 10 days prior to the date of a meeting

### **Administration Committee**

Membership now formalised - Murat Genc, Norm Silcock, Arie Geursen, Kay Nicholas, Sue Edwards and Trish Scott

### **Scope & Delegation of Authority**

Document has been prepared and accepted 'living' document for this Committee

### **Coaching Grants**

Previously applications for grants were made by Clubs to their Centre who then sent the application on to the Management Committee. Recommended by the Committee that the Board give authority to the Regional Committees to deal with the grants and annually allocate a specific amount of money to Regions for this purpose. The Coaching policy to be updated, the payment per kilometre to be increased from 30c to 50c and the date of release of the Policy, together with the date of review to be included.

- 47/2008** That travel undertaken in a private vehicle, on behalf of the Board, be reimbursed at a rate of 50c per kilometre **CARRIED**

### **Regional Conference**

Agenda items need to be received and Agenda prepared for this and circulated by Monday 26 August. Attendees include the Chair of each Regional Committee or alternate, members of the NZ Bridge Board, Chief Director and Secretary. Although the primary function of Regional Conference is to receive and consider remits it also offers opportunity for dialogue and informal discussions. The current Constitution requires that one of these Conferences be held in conjunction with the National Congress with at least two Conferences being held in any year. Late January / early February and late July / early August could perhaps be considered more appropriate in the future.

### **RonKlingerBridge Website**

Email received enquiring regarding partnership. Murray Wiggins to follow up.

### **Finance & Strategy Committee**

**Accounts** as previously circulated discussed. Tony Lenart still acting as Treasurer **Levy** - Regional Committees have been paid the appropriate levy.

**Regional Committee Bank Accounts** – issues relating to cheque and deposit books, address for statements and on-line banking. Michael to follow up.

**Asset Register** - To be prepared which includes Congress and Regional assets.

### **International Committee**

An account has come in covering the expenses involved for the Youth squad. This account is in excess of the budget

- 48/2008** That the Board agrees to pay the amount in excess of the budget allocated for the Youth International teams on this occasion **CARRIED**
- 49/2008** That any overspend relating to an allocated budget must come to the NZ Board for approval prior to the money being spent **CARRIED**

Discussion regarding the issues which had arisen with the change in policy by the WBF, e.g. that free accommodation would no longer be given to the Women's Team; also that if there was not a representative team attending the Mind Games in Beijing, teams would not be permitted to compete in other upcoming events in 2009 and 2010. If the Women's team had to cancel going because of the lack of free accommodation – the Board considered meeting the flight cancellation charges. Initially two women withdrew from the Women's team but have since re-joined. Given that the free accommodation is no

longer available for the Women's Team, through the change in policy by the WBF:

- 50/2008** That the NZ Board recompense each member of the Women's Team to the equivalent of the value of cancellation of flight tickets e.g. \$400.00 **CARRIED**

With the change in policy e.g. not being able to send future teams in any category where there wasn't a team representing New Zealand at the Mind Games in Beijing, a self-funding Seniors team has been assembled. The Non Playing Captain for this team is Stan Abrahams, who is also NPC for the Women's Team. Other NPCs have been requested to assist where possible.

Uniforms are being organised for the teams.

Discussion regarding the roles and responsibilities for International representation / positions; criteria, policies and protocols are required which cover all aspects, ensuring that in future there are clear guidelines available. Work on these to commence as soon as possible.

**International Committee.** Membership has now been formalised - Norm Silcock (Chair), Patsy Walters, Arie Geursen, Alan Turner, Jenny Wilkinson and Trish Scott.

#### **Regulations Committee**

Membership has now been formalised - Murray Wiggins (Chair) , Murat Genc, Arie Geursen, Julie Atkinson and Claire Woodhall

**Gradings** The Regulations Committee to prepare information regarding overseas awards, e.g. England, Canada, USA and South Africa, in order that overseas players coming to New Zealand to live can be credited with appropriate points.

#### **Events Committee**

**Bridge Development Officer's** report tabled. This included comprehensive information covering the successful Youth weekend.

#### **Remuneration Committee**

**Honorarium** for Chair of NZ Bridge – in recognition of the additional time involved with NZ Bridge business, in the absence of CEO of NZ Bridge, an annual Honorarium of \$5000 to be paid.

#### **Complaints, Disputes and Discipline**

Pamphlet has been prepared and presented to the Board. This covers the role of this Committee and will be distributed to the Clubs.

### **7 ROLES**

Each Committee of the Board needs to be formalised, keep minutes of their meetings - any decision making should be documented, e.g. roles and objectives set out in guidelines/protocols/policies.

### **8 COMMUNICATION**

If members are not going to be available, through travel, etc. to ensure the Chair / Secretary are aware of timeframe involved.

## 9 GENERAL BUSINESS

### **Dougal McLean**

The Late Dougal McLean's contribution to the administration of Bridge in New Zealand to be acknowledged at the AGM. Tony Lenart attended the funeral on behalf of NZ Bridge and a donation was given to the Mary Potter Hospice.

### **Transnational Teams**

Kate Davies had requested permission to attend – this was given and letter confirming she is financial member of an affiliated club will be sent. Michael Ware will also be playing in a team.

### **Accommodation**

Funding of Accommodation for Congress meetings. The Finance Committee to develop relevant policies.

### **Meeting Attendance**

Policy required regarding attendance at Board meetings, e.g. Chief Director and Bridge Development Officer. The Chair to prepare document.

### **Regional Committees**

The numbers which were allocated to the Centres to remain in place for tournaments run by regions, e.g. Auckland 100, Waikato/ Bays 200, Central Districts 300, Wellington 400, Canterbury 500 and Otago/Southland 600. Use of Centre logos – should continue to be used, with the appropriate amendment to the name; any web sites should be maintained as usual in the interim; transfer of assets - from the Centres to the Regional Committees. Auckland Regional Committee has requested confirmation of the following

- 51/2008** That the NZ Bridge Board receives and transfers the funds of Auckland Centre to the Auckland Regional Committee dedicated bank account, receives the list of assets (uniquely identified by serial number) for the asset register and that the items stay in the Auckland area under the control of the Auckland Regional Committee
- CARRIED**

The Board approved the request by the Auckland Regional Committee to bring their number up to six with the appointment of Peter Bowyer.

### **Tournaments**

Discussion regarding the proximity of dates of large tournaments within regions. Draft tournament schedule had been circulated to Centres/Regions for input and confirmation of proposed dates. Schedule is due to be released.

### **Centre – Life Members**

Regional Committees be requested to provide names of any Life Members the Centres had, in order that these people may be recognised at the AGM and names recorded into the minutes. As the Centres no longer exist it is important we recognise and acknowledge their previous input.

## **NEXT MEETING**

Telephone Conference Monday 15 September 2008 at 6.00 pm.