



MINUTES OF NEW ZEALAND BRIDGE BOARD CONFERENCE CALL

Monday August 16th 2010 commencing at 5.30pm.

PARTICIPATING Kay Nicholas (Chair), Graham Wakefield, Alan Turner, Michael Ware, Patsy Walters & Jenny Wilkinson

In Attendance Alister Stuck Secretary & Arie Geursen CTD

Apologies Julie Atkinson & *Richard Solomon BDO

1 WELCOME

Kay welcomed all to the meeting.

2 CONFIRMATION OF MINUTES

Moved that the Minutes of the meetings of July 4th and July 12th 2010 as circulated are a true and correct record of those meetings

CARRIED 68/2010

3 CORRESPONDANCE

The list of inwards and outwards correspondence was circulated prior to the meeting

Moved Inwards & Outwards Correspondence as circulated be received and approved.

CARRIED 69/2010

4 REVIEW OF OUTSTANDING ITEMS

Contract Review and Renewal - Bridge Development Officer

Kay reported that a meeting was held with Richard, the HR consultant Bronwyn Baker and herself to review the Contract for the BDO position.

Scope and Delegation Document – Events Committee

No progress had been made with this and it is expected that this will be revisited after Congress.

2010 Financial Accounts

Alan reported that the 2010 accounts had now been drafted and would be audited by David Macdonald. The audited Financial Statements will be available in time to be included in the Annual Report document. This will be circulated to all parties prior to the AGM at Congress.

Annual Report Document

Kay and Alister have this well in hand with only the Financial Statements to be completed and annexed into the Document prior to sending to the Printer.

International- Release of 2011 Documentation

The International Committee reported that the documentation relating to the 2011 programme and the nomination process have been drafted and the final documents will be published shortly. The Code of Conduct and Declaration of Availability are to be updated and it was agreed that Graham and Kris would manage this process.

2011 Tournament Schedule

Alister reported that the drafting of the 2011 Tournament Schedule was almost complete and that it will be published as soon as a few date clashes had been remedied. It was noted that an Application Form has been prepared and will be required to be utilised for all date change requests for 2011.

Feedback to ABF- Stop Cards

The ABF had recently requested some feedback regarding the use of Stop Cards. The Regulations Committee are to meeting later in the week and would ensure that a formal response is prepared.

Minimum Board Requirements- Tournaments

Michael advised that he had not responded to the request from Patrick Carter who was seeking dispensation to reduce the board requirements in some tournament sessions (the session minimum and not the overall board requirement) so as to run the event with a better format. Michael is to circulate a proposal for consideration as soon as possible.

Website Outage

Graham is still to draft the letter to Telecom regarding the recent issues with the Website. It was agreed that he would seek input from Alister and Wayne Burrows and prepare the letter as a matter of urgency.

Annual Return Form

The Annual Return form is to be revised prior to its release to Clubs later in the year. The changes will include a declaration to be signed by the Clubs confirming the accuracy of the membership details provided for Levy purposes. Any suggestions for improvements to the document are to be forwarded to Alister by Sept 30th.

Teacher Resource Planning Day

Alan reported that a planning day has been scheduled for Sunday October 10th at the Christchurch Bridge Club. One representative from each Region will be invited to the meeting. Kay and Alan will contact the people concerned so that travel bookings can be made as soon as possible.

Masterpoint Programme

It was agreed that the Technology Committee be asked to meet as soon as possible to review the progress with the development of the new Masterpoint Programme. Alister will touch base with John Kruniger in this regard.

Referral - CDD Committee

It was noted that this recent matter has been closed and would not be referred to the CDD Committee.

Zone 7 Correspondence

The requests from Zone 7 were circulated and it was agreed that the Board would support the establishment of an informal Mind Sports Assn in conjunction with the ABF. The Meeting also considered the request from Zone 7 seeking support for the reestablishment of the Oceania Congress in Rarotonga. It was agreed that while there was support for the idea NZ Bridge would not be in a position to support financially as it had expended significant resource to the PABF event this year.

5 GENERAL BUSINESS

Appointment to Wellington Regional Committee

The Board agreed to appoint Dinnie Hall as an additional member of the WRC. It was noted Dinnie would be assuming the role of Chairperson.

Regional Conference

Alister reported that planning for the Auckland Regional Conference was well underway. The Agenda was finalised that the various segments allocated to Board members

Alignment of Regulations with the ABF

Arie noted that in his view there appeared to be some intent by members of the Regulations Committee to relax the alignment of our Regulations with the ABF. Arie advised that any decision to depart from this agreement was a high level one and for the Board to deliberate on. It was agreed that this item be added to the agenda for the November 'onsite' Board meeting.

Finance

Alan advised that most of the people engaged to assist at the Congress are required to have withholding tax deducted from any emolument paid. The Congress Committee have been advised of this and are required to account for this liability at this year's event.

Alan also advised that this requirement has been applied retrospectively to the PABF event and funds earmarked to cover the appropriate payment to IRD.

GST Charges

The recent decision to absorb the October 1st GST rate increase was revisited. Alister reported that it will be very difficult to invoice the Masterpoint charges on this basis as the Programme invoices on a unit cost + GST. It was agreed that further research be undertaken.

Next Meeting Dates

- Saturday Sept 25th 8.30am - Kingsgate Hotel Hamilton
- Friday & Sat Nov 19 & 20 - Christchurch

Meeting Closed – 6.50pm