



MINUTES OF NEW ZEALAND BRIDGE BOARD MEETING

**Held Saturday 24th August 2013 at the Koru Lounge Wellington
Airport commencing at 9.45am**

PARTICIPATING:, Alan Turner ,Allan Barclay Graham Wakefield, Shirley Newton,
Murray Wiggins & Patsy Walters (from 10.55am, flight delayed)

In Attendance: Alister Stuck, Secretary & Arie Geursen, Chief Director

Apologies: Kay Nicholas

1. WELCOME

Alan welcomed all to the meeting.

2. CONFIRMATION OF MINUTES

Copies of the following minutes were circulated prior to the meeting.

- Board Meeting – 31 July 2013

Moved confirmation of the Minutes of the Board Meetings held 31 July 2013

CARRIED 46/2013

3. CORRESPONDENCE

The list of inward and outward Correspondence was circulated prior to the meeting.

Moved that the Report summarising the Inward & Outwards Correspondence be received.

CARRIED 47/2013

4. OUTSTANDING ITEMS

A revised list had been circulated prior to the meeting

Regional Committees Delegation of Authority

Graham advised that as part of the updating of the NZ Bridge Manual the section covering the responsibilities of the Regional Committees had been reviewed. Accordingly the Delegation of Authority Document is to be updated so that the two are aligned.

Graham circulated a draft of the document and it was agreed to update accordingly.

NZ Bridge System Card

Following release of the new System Card it was agreed that a note be added to the Website clearly detailing the Computer Operating Systems required to be upload and save the System Card. It was suggest that Keith Nicholas be asked to draft something suitable.

5. BOARD REPORTS

▪ Operations

Alister presented his Report which had been circulated prior to the Meeting.

Moved that the Operations Report as circulated, be received.

CARRIED 48/2013

▪ Bridge Development – South Island Promotion Tour

Richards Report which had been circulated prior to the meeting was discussed.

Moved that the Bridge Development Report as circulated, be received.

CARRIED 49/2013

The meeting noted the success of the recent Youth weekend held in Christchurch and thanked Richard, Shirley and all others who assisted in the lead up and during the weekend.

Allan advised that the Marketing Committee would work with Richard to ensure that the Youth Weekend participants are given the opportunity to and are encouraged to join a Bridge Club.

It was agreed that the Board would support in principal the proposal to hold a further youth weekend in 2014. Final sign off would be considered upon presentation of a forecast budget and a strategy paper to include plans for development and retention of the participants.

▪ Finance

Alan presented the updated Profit & Loss Statements to 31 July 2013.

Moved that the Financial Reports as circulated, be received.

CARRIED 50/2013

Following further amendments the draft Budget for the year to 31 March 2014 was presented, discussed and agreed.

Moved that the group budget for the year to 31 March 2014 be adopted following amendments reducing the forecast deficit from \$71k to 50k

CARRIED 51/2013

Those present were agreed that the budget deficit cannot be sustained beyond the current financial year.
In addition to trimming outgoings where possible there is a need to increase Revenue.

As part of its presentation at the Regional Conference on Sunday the Board would suggest the following cost increases and get the view of the Regional delegates before formalising.

1. Levy for 2014 increase from \$16.00 to \$20.00 +GST but be invoiced quarterly rather than annually.
2. Tournament participation fee increase from \$.50c per session to \$1.00 +GST per session.

For the purposes of clarity it was moved that the South Island Player Congress subsidy be removed from the Board budget and transferred to the Congress budget as a direct cost.

CARRIED 52/2013

Moved that from 2014 Regional Conferences the travel costs for Regional Delegates be met by their respective Regional Committees.

CARRIED 53/2013

▪ **International**

Shirley presented the Minutes of the International Committee meeting held 4 August 2013 and the NPC & Chef de Mission Reports pertaining to the APBF Championships held in Hong King in June 2013.

Moved that the International Committee Minutes and Reports be received.

CARRIED 54/2013

▪ **Congress**

Minutes from the Congress Subcommittee meeting held 14 August 2013 were circulated prior to the meeting.

Moved that the Congress Subcommittee Minutes be received.

CARRIED 55/2013

▪ **Youth Liaison Group**

Shirley spoke to her Report which had been circulated prior to the Meeting.

Moved that the Youth Liaison Group Report as circulated, be received.

CARRIED 56/2013

▪ **Magazine Review Workshop**

Alan, Shirley & Alister presented this segment and reported on the Workshop held in Auckland recently to review the tenure of the NZ Bridge Magazine.

It was agreed that the format of the Magazine would change to digital some time in 2014.

6. REGIONAL REPORTS/ MEETING MINUTES

Minutes from the Wellington Region were received and circulated prior to the Meeting.

1. Wellington Region	Minutes 23 April 2013
2. Wellington Region	Minutes 6 June 2013
3. Wellington Region	Minutes 2 July 2013

Moved that the Minutes from the Wellington Region be received.

CARRIED 57/2013

7. GENERAL BUSINESS

▪ **Regional Conference Planning**

The programme for the Regional Conference scheduled for the following day was reviewed and various segments allocated. In Kay's absence it was agreed that Alister would chair the Conference and Richard act as minute secretary on this occasion.

▪ **Social Media Policy Document**

A draft social Media Policy Document was tabled and discussed briefly. It was agreed that this be a work in progress and finalised as time allows.

- **Email etiquette and usage**
 Allan lead a discussion regarding the Boards use of email and sought views from those present as to whether we are making the best use of this median. It was agreed, notwithstanding existing time pressures on Board Members and Officers that more effort was required to ensure that responses are timely and that outstanding matters cleared as soon as possible.
- **NZ Mind Sports Festival**
 Allan presented an outline for a Mind Sports competition to be held in Thames over 3 days in March 2014. It was agreed to support Bridge being included in the programme as long as any adjacent tournaments already scheduled are not compromised.
- **NZ Bridge Scorer**
 The Board noted with further disappointment that it had not received a response from Bridge NZ (other than acknowledgement of receipt) to its letter of 1 August 2013.
 Accordingly the Board is unable top consider the budget implications for the various enhancements proposed for Scorer.
 It was agreed that Murray would contact Martin Oyston direct in an effort to progress this matter.
- **Congress Registrations & Promotions**
 Murray reported that a Bulletin had been issued during the previous week reminding players of the deadline for Congress entries. This was emailed to Clubs and placed on the NZ Bridge Facebook page.
 Despite a late flurry of online entries it is most likely that numbers will be down on previous years and that the financial position will be impacted adversely.
- **Remit to AGM-**
 A draft of the proposed changes to Rule 10 was circulated prior to the meeting. This relates to the nomination process for Board vacancies and a desire to streamline the process and avoid a repeat occurrence of 2013 where a nomination was sent by a Club but not received by NZ Bridge. Graham undertook to make further changes to the draft and circulate prior to the next meeting.
- **Review of Rule 27**
 Arie sought a review of rule 27 which relates to the Bridge Tribunal Appeal process. Enhancements to this Rule are to be circulated to Board members prior to the next meeting.

Meeting Dates 2013

Sat Sept 28 th	AGM – Hamilton
Fri Nov 22 nd	Board Meeting -Christchurch
Wed Feb 5 th 2014	Board Meeting - Christchurch
Thurs Feb 6 th 2014	Regional Conference - Christchurch

Meeting Closed – 5.40pm