



MINUTES OF NEW ZEALAND BRIDGE BOARD MEETING

**Held Friday August 5th at the Atrium Apartments Wellington
commencing at 5pm**

PARTICIPATING: Kay Nicholas (Chair), Graham Wakefield, Patsy Walters & Allan Barclay & Lynne Fegan

In Attendance: Richard Solomon- Bridge Development Officer, Alister Stuck Secretary & Arie Geursen Chief Tournament Director

Apologies: Alan Turner (Illness) & Jenny Wilkinson (Overseas)

1. WELCOME

Kay welcomed all to the meeting.

2. CONFIRMATION OF MINUTES

Copies of the following minutes were circulated prior to the meeting.

- Board Meeting – 10-11 June 2011

Moved that the Minutes of the Meeting held 10-11 June 2011 as circulated be confirmed.

CARRIED 55/2011

3. OUTSTANDING ITEMS

- **Delegation of Authority – Events Committee**

Richard advised that feedback had been provided by the members of the National Congress Sub Committee. The document will be finalised and ratified at the December meeting.

- **Constitution Changes**

Graham confirmed registration of changes is still outstanding.

- **Plain English System Summary**

Allan Barclay advised that this had been drafted and the final document would be available by the end of September.

- **Strategic Plan – Congress**

Richard reported that initial work had been undertaken and that the matter is on the Agenda for the Congress meeting on Sunday.

- **Teaching Resource Project**

It was noted that the drafting group would meet in Chch in September.

4. CORRESPONDENCE

The list of Inward and Outward Correspondence was circulated prior to the meeting.

Moved that the report summarising the Inward & Outwards Correspondence be received.

CARRIED 56/2011

Two items were flagged for further discussion

It was noted that the proposal from Greg Quittner of Australia to conduct Seminars would not now be proceeding.

Moved that the second item be discussed in committee.

CARRIED 57/2011

5. BOARD REPORTS

- **Bridge Development**

Richard spoke to his Report which had been circulated prior to the meeting. Richard reported that he had received positive feedback from Nescafe following their Coffee promotion at Congress. It is likely that a further promotion aimed at the Clubs is planned for Feb / Mar 2012.

Richard advised that he will be on annual leave from Aug 19th until October 3rd during which time Alister will deal with any enquiries.

- **Congress**

Richard advised that the National Congress Subcommittee were holding their debrief meeting in Auckland on Sunday. The meeting would discuss the Congress under General Business in order to provide feedback for the debrief meeting.

Moved that the Report from Richard Solomon, as circulated, be received.

CARRIED 58/2011

- **Finance**

Alister presented the Financial Report Covering the period 1 June 2011 to 31 July 2011 on Alan Turners behalf.

The meeting discussed the additional travel costs incurred by NZ Bridge in relation to the NZ Teams participating in the APBF event in Malaysia. It was noted that the Travel agent was dealing with the refund request with Jetstar and that a claim will be lodged under the Travel Insurance Policy for the shortfall.

Moved that the Finance Report as circulated, be received.

CARRIED 59/2011

Moved that future Reports be amended so that the salaries and honoraria payments are reported together as one figure to maintain personal privacy.

CARRIED 60/2011

- **Operations**

Alister spoke to his report that had been previously circulated. Kay complimented Alister for his efforts with the Congress Masterpoint files.

Moved that the Operations report be received.

CARRIED 61/2011

- **International**

Minutes from the International Committee meeting held at Congress were circulated prior to the meeting.

Moved that the information be received.

CARRIED 62/2011

6. REGIONAL REPORTS

Minutes from 5 Regions and Reports from 6 Regions had been received and circulated prior to the Meeting.

Moved that the Minutes and reports from Auckland, Waikato Bays, Wellington, Top of the South, Canterbury & Otago Southland Regional Committees be received.

CARRIED 63/2011

7. GENERAL BUSINESS

- **Timetable for producing the NZ Bridge Manual**

Moved that in future, the deadline for amendments/ additions to the Manual be 1 April with the effective date for the Manual to be 1 June annually.

CARRIED 64/2011

- **Annual Levy 2012**
Moved that the Levy for 2012 remain unchanged at \$16.00 (Incl GST) per home Club member.

CARRIED 65/2011

- **NZ Bridge Foundation**
A request from the Trustees to allocation a portion of the annual Levy to e Foundation was considered and declined.

- **Outstanding Costs- Mr Gerard Palmer**
The Board noted with disappointment that no payment had been received and that the debt was now well overdue notwithstanding that the Board had offered payment terms of 60 days when the applicable Rule required payment to be made within 21 days.

Moved that recovery be pursued as a priority with Kay and Graham to liaise with the Honorary Solicitor with regard to the appropriate steps to collect this outstanding debt.

CARRIED 66/2011

- **Tournament Taskforce**
Moved that this working party be disbanded and the responsibility for the review be transferred to the Administration Committee.

CARRIED 67/2011

- **Auckland Regional Committee- Change of Name**
A request from the Auckland Regional Committee to change their name to the Auckland/ Northland Region was discussed.

Moved that the Auckland Region be known as the Auckland/ Northland Region with immediate effect but noting that it may take some time to update the change in the Manual and other documentation.

CARRIED 68/2011

- **Appointment- Marketing Development & Communication Committee**
The meeting endorsed Allan Barclays proposal that Allan Morris of Auckland be asked to join this Committee.

- **NZ Wide Pairs- Non Affiliated Clubs**
A proposal to invite nonaffiliated Clubs to participate in this event was endorsed by the Board. It was agreed that the Regions & Clubs be asked to assist by providing contact details for non affiliated Clubs. Richard & Kay will draft a suitable invitation and support material for distribution.

- **Central Districts Regional Committee**

The meeting noted that Alister was now assisting the Central Districts Committee with Secretarial support pending the appointment of a replacement Secretary/Treasurer.

Alister advised that he had in that capacity written to the CD Clubs calling for expressions of interest to fill the position and nominations to fill two Committee vacancies.

- **Magazine Readers Survey**

The meeting discussed the findings of the Survey which was conducted at the Congress. There was some disagreement regarding the recommendations given the number of respondents. It was agreed that while most readers were satisfied with the content there was a need to boost sales and circulation and to improve the financial outcome of the Magazine Accounts.

Moved that a subscription drive involving the Clubs be held until the end of October. This would be on the basis that the Clubs retain \$15 for each new Subscription that they generate.

CARRIED 69/2011

Allan Barclay and Richard agreed to prepare the promotion material for distribution.

- **Analysis of Data- Dec 2010 Annual Return**

Allan and Richard presented a summary of the data collected from the 2010 Annual Returns.

It was agreed that this information will become more meaningful as subsequent years are included in the data and some trends identified. It is disappointing to note that a number of Clubs failed to complete the process.

Alister is to distribute the summary to the Clubs and Regional Committees.

- **Group Booking Facility – Air New Zealand**

Alister had received some information from Chris Marshall (TOTS Region) regarding a group booking facility with Air New Zealand. This could be used for the Interprovincial Championships travel and linked to the existing Travel Card Facility. It was noted that there were cost benefits for group bookings, which need not necessarily involve the same outbound Airport.

It was agreed that Alister would contact Air New Zealand with the view to establishing a facility.

- **Chairpersons Honoraria**

Moved that from 1 April 2011 the Chairpersons Honoraria be set at \$7000.00 plus a complimentary entry to the National Congress.

CARRIED 70/2011

Kay Nicholas was not present for the discussion or the voting on the above item.

- **Scoring Programme**

Moved that this item be discussed in committee.

CARRIED 71/2011

- **GST on Masterpoints**

Alister advised that he will calculate and make a refund to those Clubs who had advised their GST status and were not GST registered an amount equal to 2.5% of the Masterpoint charges for the Dec 2010, March 2011 & June 2011 quarters.

Moved that this temporary concession now be discontinued and that future Masterpoint charges be billed plus the current rate of GST

CARRIED 72/2011

- **Real Time Scoring Display**

Arie briefed the meeting regarding a request from the Hutt Club to display progressive scores during a Pairs Tournament scheduled for the day following the meeting. This proposal was not supported as it would be in breach of the current regulations unless the event was run as a true Barometer.

- **Banking Review**

Alister advised that Alan Turner would be conducting a review of our arrangements with the BNZ. It is disappointing that we have been relegated to a 3rd contact person in 2 years and that the commitment from the Bank to offer above carded deposit rates has not always been honoured.

- **Feedback – National Congress**

The group discussed the recent National Congress and took the opportunity to provide the following feedback to the Organising Committee:

- Include the Masterpoint level for each event in the Congress Booklet
- Update the 5 & 10 A point Charts that are displayed at Congress
- Arrange for the Bulletins to be delivered to the Hotel Rooms as in the past
- Ensure that the Interprovincials are formally opened.
- Hold any functions in the Hotel Restaurant rather than in the Pool Complex
- Significantly improve the updating of results and Bulletins to the Congress Website

- **Future Meeting Dates**

Following the implementation of the Corporate Koru Membership the following meeting dates for 2012 were agreed.

DATE	DAY	VENUE
25 th January	Wednesday	Wellington
28 th March	Wednesday	Wellington
24 th April	Tuesday	Waikato
25 th April	Wednesday / Regional Conference	Waikato
23 rd May	Wednesday	Wellington
27 th June	Wednesday	Wellington
25 th July	Wednesday	Wellington
25 th August	Saturday	Palmerston North or TOTS
26 th August	Sunday / Regional Conference	Palmerston North or TOTS
14 th November	Wednesday	Wellington

11.30pm Meeting Closed