



MINUTES OF NEW ZEALAND BRIDGE BOARD MEETING

**Held at the offices of Alpha Consultants Ltd, Cameron Road
Tauranga on Friday 17th November 2017 commencing at 2.00pm**

PARTICIPATING: Alan Dormer (Chair), Karen Martelletti, Alan Turner until 5.10pm, Jane Stearns, Greg Whitten, Allan Morris & Clare Coles via Zoom link up from 2pm until 3.45pm and again from 5.00pm until close)

In Attendance Alister Stuck, National Secretary & Richard Solomon Bridge Development Officer

Apologies Murray Wiggins, Chief Director

WELCOME

Alan welcomed all to the meeting.

NOTING

Updated Task List and the Interest lists were reviewed and noted.

PREVIOUS MINUTES

Copies of the following minutes were circulated prior to the meeting.

- Board Meeting Minutes 7 August 2017
- Board Meeting Minutes 7 Sept 2017
- AGM Draft Minutes 30 Sept 2017

Moved: that the minutes of the Board meetings held 7 August 2017 and 7 September 2017 be confirmed.

(Alan D /Greg W)

CARRIED 83/2017

Moved: that the draft minutes of the AGM held 30 September 2017 be published pending confirmation at the next AGM in 2018.

(Alan M /Karen M)

CARRIED 84/2017

CORRESPONDENCE

The following items received prior to the meeting were tabled and discussed.

Letter from Timaru Bridge Club	Jane to respond
Email from Stuart McKinley	Allan Morris to respond
Email from United Bridge Club Member	No action required

REGIONAL COMMITTEE MINUTES

Meeting minutes from the following Regions were circulated prior to the meeting.

- CD Region Minutes 23 June 2017
- Waikato Bays Region Minutes 7 July 2017
- Wellington Region Minutes 11 July 2017
- Auckland Nthland Region Minutes 16 July 2017
- Waikato Bays Region Minutes 4 Aug 2017
- TOTS Region Minutes 13 Aug 2017
- Central Districts Region Minutes 19 Aug 2017
- Canterbury Region Minutes 20 Aug 2017
- Waikato Bays Region Minutes 1 Sept 2017
- TOTS Region Minutes 10 Sept 2017
- W/Bays Conference Minutes 24 Sept 2017
- Canterbury Conference Minutes 14 Oct 2017

It was noted that there have been no minutes from the Otago Southland Region since 2 June 2017.

Moved: that the minutes from Auckland Northland, Waikato Bays, Wellington, TOTS, Central Districts & Canterbury Regions be received.

(Alan D/ Greg W)

CARRIED 852017

BOARD REPORTS & MEETING MINUTES

P & L Report 1 June 2017 to 31 July 2017

The P & L report for the month of October 2017 was circulated prior to the meeting.

Moved: that the financial report be received.

Richard agreed to assist Alister to complete the uploading of the budget figures into Xero.

(Alan D / Alan M)

CARRIED 86/2017

Congress Committee Minutes

The minutes of the Congress Committee meeting held 25 October 2017 and the financial and participation summaries were circulated prior to the meeting.

Richard was thanked for his reports and the Congress Committee congratulated for putting on another very successful event.

It was agreed that a survey be sent to all players registered for congress news on the NZB website seeking feedback on congress. Jane to give Richard some questions to be included. Richard will adapt from a previous survey.

Moved that the minutes of the Congress Committee meeting held 25 October 2017 and the associated reports be received.

(Alan D/ Clare C)

CARRIED 87/2017

Bridge Development Officer's Report

Richard spoke to his report which had been circulated prior to the meeting.

It was agreed that:

- The Youth Weekend and Youth Teams at Congress would continue in 2018.
- Cinema advertising would be purchased for 2018 - liaison with RBMs as to best times for clubs in their regions to run those adverts.
- The volunteer of the month awards to be continued.

Moved: that the BDO report as circulated be received.

(Alan T/ Greg W)

CARRIED 88/2017

Bridge Development Report (Jane)

Jane provided an update regarding the activities of the Regional Bridge Mates and the working group reviewing the Tournament and Gradings

Moved: that the Reports be received.

(Jane S/ Alan T)

CARRIED 89/2017

International

Jane provided a report of the promotional activities that she coordinated around the International Teams in the lead up to and following their participation in the Bowl events in August. It was agreed that this was very worthwhile and successful exercise and is to be part of the mix in future. This information including details of the viewing stats online and a number of recommendations are to be passed on to the International Committee.

Moved: that the reports and recommendations be received.

(Jane S/ Alan T)

CARRIED 90/2017

Tournament Schedulers Report

A report from Rona Driscoll was circulated prior to the meeting. The meeting acknowledged the work undertaken by Rona. This is a significant task and Jane asked that there be more liaison between the International Committee and the Tournament Scheduler around national events.

Moved: that the Tournament Scheduling Report be received.

(Jane S/ Karen M)

CARRIED 91/2017

Operations Report

Alister spoke to his report which had been circulated prior to the meeting.

It was noted that a number of deficiencies with the new Masterpoint platform were creating additional work for Clubs and for Alister. The failure of the invoicing system is of major concern and needs to be remedied with urgency.

It was agreed that Karen would provide the Board with a summary of all areas of the platform that need to be corrected or finalised along with costings to complete the various items.

Moved: that the operations report as circulated be received.

(Karen M / Jane S)

CARRIED 92/2017

Chief Director's Report

Murrays report was circulated prior to the meeting.

Moved: that the Chief Director's report as circulated be received.

(Alan D / Allan M)

CARRIED 93/2017

Marketing & Website Report

Karen's report was circulated prior to the meeting.

Moved that the Marketing and Website report be received.

(Karen M / Alan T)

CARRIED 94/2017

OPERATIONAL MATTERS

Youth Programme

It was agreed that Jane and Richard would schedule a face to face meeting with Derek Evennett and Tracey Lewis to discuss and agree the division of duties and areas of responsibilities as they relate to the Youth portfolio.

WBF Event 2021 – Possible clash with Congress

The meeting noted that the ABF were considering applying to host the Bowl events in Adelaide in 2021. If their bid to do so is successful it is likely that this will clash with our Congress. Until such time as a firm announcement is made by the WBF as to the hosting of the event no review of the congress dates for that year would be undertaken.

National Youth Team

The Board is sympathetic to a proposal for a Youth Team to go to an event in China during August 2018. A recommendation from the International Committee to be sought.

Zone 7 Council Meeting Minutes

Minutes from the Zone 7 meeting held at Broadbeach of 20 Feb 2017 were circulated prior to the meeting.

Moved: that the minutes of the Zone 7 Council meeting held 20 February 2017 be received.

(Alan D/ Greg W)

CARRIED 95/2017

National Radio Advertising Campaign

It was agreed that this would be considered at the conclusion of the regional based advertising campaign. Jane to ask RBM's to provide details of the source of Learners from all clubs in their Regions so that the success of the Radio campaign can be assessed.

Board Elections

It was agreed that Alan Dormer, Allan Morris and Alister would review the process adopted for the 2017 board elections prior to distributing the nomination forms for the elections scheduled for March 2018.

Implementing the Strategic Plan

Work has commenced on a number of activities detailed in the strategic plan. It was agreed that progress would be reviewed at the January meeting.

Board Meeting Schedule

It was agreed that Alister prepare a schedule of proposed meeting dates to cover the whole of 2018. The majority to be electronic with two face to face meetings in addition to the National Conference and the AGM. The first meeting pencilled in for late January 2018.

The meeting closed at 7.00pm

Next meeting dates:
To be confirmed