



**MINUTES OF NEW ZEALAND BRIDGE BOARD MEETING**  
**Held via Zoom Link Up Tuesday 21<sup>st</sup> August 2018 commencing at 3.30pm**

**PARTICIPATING:** Allan Morris (Chair), Jane Stearns, John Skipper, Greg Whitten, Karen Martelletti & Anne Barrowclough

**In Attendance:** Richard Solomon Bridge Development Officer & Murray Wiggins, Chief Director.

**Apologies** Clare Coles & Alister Stuck

**WELCOME**

Allan welcomed all to the meeting in particular Anne who was attending her first meeting as a board member.

**NOTING**

Updated Task List and the Interest lists were reviewed and noted. Alister to update and recirculate and follow up with Richard re the congress budget item.

**PREVIOUS MINUTES**

Copies of the following minutes were circulated prior to the meeting.

- National Conference Minutes 15 July 2018
- Board Meeting Minutes 17 July 2018

Moved: that the minutes of the National Conference held 15 July 2018 and the minutes of the Board meeting held 17 July 2018 be confirmed.

(Jane/Karen)

**CARRIED 067/2018**

*Matters Arising:*

National Conference Minutes

Any changes to be conveyed to Alister.

The Board agreed to review the feedback regarding the Interprovincials and make a decision at the next meeting.

Board Meeting Minutes 17 July 2018

Murray updated the meeting regarding the project plan on gradings/handicap with EBU and feedback received from Pianola earlier that day. Development might be as much as 10,000 GBP with ongoing subscription of 1,000 GBP per month and EBU estimated their costs 500 GBP a month. What we get for this money would be results to Pianola, then

on sent to EBU to be processed. Likely cost would be \$36,000 NZD a year ongoing to run.

EBU want to know what Pianola would offer – may not necessarily need them, not mandatory, they would be happy to look at providing the full service with them. This is another option.

Mike Neels Cambridge – says Bob Fearn done some work on the gradings scheme himself and had used EBU's algorithms to do it himself. Spoken to Bob not sure if he would come on board and help but this presents as another option to consider.

Jane advised grant application for the youth training event was in hand and would be submitted in the timeline required. Matter now in hands of international committee.

Richard is preparing information for the life memberships to be proposed at the AGM. Alister been in touch with life members designate.

## **CORRESPONDENCE**

Nil

## **REGIONAL COMMITTEE MINUTES**

Meeting Minutes from the following Regions were circulated prior to the meeting:

- |                                  |              |
|----------------------------------|--------------|
| • Waikato Bays Region Minutes    | 22 June 2018 |
| • Otago Southland Region Minutes | 7 July 2018  |
| • TOTS Region Minutes            | 18 July 2018 |
| • CD Region Minutes              | 20 July 2018 |

Moved: that the Minutes from the Waikato Bays, Otago Southland, Top of the South & Central Districts Regions be received.

(Karen/John)

**CARRIED 068/2018**

## **BOARD REPORTS & MEETING MINUTES**

### **P & L Reports –June 2018**

The P & L report for the month of July 2018 was circulated prior to the meeting.

Moved: that the Financial Report be received.

(Greg/Anne)

**CARRIED 069/2018**

### *Matters Arising:*

Greg spoke to concern on invoicing. Alister pursuing with ETheory. It is hoped that a catch-up invoice for Masterpoint charges for the period 1 June to 31 Aug 2018 will be produced and issued during the first week of September. Allan to speak with Alister and

ensure any concerns from clubs are made known to the Board so level of customer dissatisfaction is known and that we ensure that we are taking customer care seriously and handling appropriately. Concerns around clubs' own accounts and getting them reconciled at their own AGMs whilst issues still unresolved.

PAYE and salary – Greg to look at this with Alister and double check this and whether items should be combined.

### **Audited Financial Statements 31 Mar 2018**

The audited financial statements for the year ended 31 March 2018 were circulated prior to the meeting.

Moved: that the audited financial statements for the year ended 31 March 2018 be received.

(Greg/Anne)

**CARRIED 070/2018**

Matters Arising:

Anne asked about audit of fixed assets? Is that done under auditor's premise that he accepts they have been written down. Depreciation and replacement for fixed assets. Think no forward planning and pay for any fixed asset out of current account. Something we should take up in terms of future planning that when producing annual budget should be producing annual capital budget as well. Look at assets and extrapolate out when they may need to be replaced? Take up with Alister into planning of 2019.

Jane to ask Alister regarding the monies to Regions and change since September and report back to the next meeting with some form of reconciliation for the Board to review.

### **Operations Report**

Alister's report had been circulated prior to the meeting.

Moved: that the Operations Report be received.

(Allan/ Karen)

**CARRIED 071/2018**

### **Bridge Development Report Jane**

Jane spoke to her report which had been circulated prior to the meeting.

Moved that the Bridge Development Report be received.

(Jane/Allan)

**CARRIED 072/2018**

Matters Arising:

We are tracking 2.8% growth from same time last year.

Gillian Alexander is the new Otago/Southland RBM.

Still promoting the PhD story from Stirling University.

Board to advise Jane of any regular tournament attendees in Wellington and Otago Southland Region that might help with photos to RBMs for media at their local tournaments. Karen to approach Mindy Wu.

Jane had attended part of a Waikato Bays Regional meeting and used the opportunity to address the concerns raised at National Conference. It is hoped that if they have any further concerns they will feel able to contact Jane directly to discuss.

### **Congress Committee**

Minutes of the Congress Committee meeting held 24 July 2018 were circulated prior to the meeting.

Moved: that the minutes of the Congress Committee meeting held 24 July 2018 be received.

(Karen/Greg)

**CARRIED 073/2018**

### **Bridge Development Officer**

Richard provided a verbal report at the meeting.

Moved: that the BDO Report from Richard be received.

(Jane/Allan)

**CARRIED 074/2018**

Matters Arising:

A very successful Youth Weekend with 38 in attendance. 20 had never been to one before. 15 from Auckland 12 Wellington, 5 from the South Island and 6 rest of the North Island. Jan France came down and surveyed on what they say as the good sides to bridge. Part of youth strategy. Cost \$4,500 well inside budget.

Sunday morning school tournament in Auckland taken place – 4 schools, 40 kids. Good atmosphere. Teacher pushed for running another one later in the year.

Karen is selling a phone to Richard to aid in him photographing events in his role. Confirmed renewed sponsorship for NZ Wide Pairs – Babich.

## **OPERATIONAL MATTERS**

### **Future Funding - International Programme**

Given the likely additional call on funds with the inclusion of mixed teams at WBF events the International budget and source of funding will need to be reviewed.

### **Additional Masterpoint Award Categories**

Allan outlined his proposed to add two additional categories (Emerald for reaching 7500 combined A & B points, and Platinum for 10 000). It was agreed that Murray & John look into this further as part of the grading and player handicap project.

### **Advanced Planning 15A & 20A Tournaments**

Allan sought input from the meeting following feedback from players and event organisers regarding the late release of event details. It was agreed that it is desirable to commit to a start time to allow players to book flights a year out to enable booking of reasonable priced flights etc. Murray to give thought to this around the logistics of the events concerned so as to at least publish details of start & finish times so that travel can be organised.

Jane asked if possible to publish a draft Vugraph schedule for IPs 10 days out. Murray will do this.

## **AGM 2018**

Allan to provide a Chairman's report for the AGM documents by the end of Sunday 26<sup>th</sup> August to enable the document to go for printing the following week.

## **Portfolios/Action Plan/Responsibilities**

Jane asked that the following be attended to:

- Update requested on portfolios with new board member joining.
- Update requested on the traffic light action plan.
- Website to be updated with current Board structure.

Allan confirmed he would provide for next meeting and circulate beforehand.

## **Marketing Portfolio**

Anne outlined her thinking around marketing etc.

- Strategic document at last year's congress – couple of phrases in front sheet – board would facilitate, maintain and grow the game, and the bridge community.
- Community – key beneficiaries – affiliated clubs and their members and challenge around helping them grow membership.
- Non-affiliated Bridge Clubs – develop an action plan to entice non-affiliated Clubs to come on board.
- Other communities – think about how NZB can grow the game – numbers playing and quality. Drive greater engagement and participation.
- Internal group – current group playing
- Informal groups, community groups, social players, schools – to market and promote in wider sense.
- Need a working group. Anna Kalma and another - pull together and develop draft marketing plan, timeline, and budget – see how big we could possibly be.
- Business model - makes sense to entice groups to be non-affiliated and tease with information.
- Retirement Commissioner and Ministry of Social Development and Ministry of Health – develop a plan for next 5 years. End up with revenue generation – resource for schools that they can tap into and pay an annual fee, social players instead of book club, a local bridge group who pay a little sub for some information. Going to set to work to flesh it out.

## **Player Levy**

Greg reminded the meeting that the Board undertook to consider and advise clubs whether an increase in levy would be needed in light of RBM project. Note on the subject to be prepared from Greg to go to clubs/announce at AGM.

Meeting Closed at 6.05pm

Next meeting dates:

28 Sept 2018	5.30pm	Planning meeting Hamilton
29 Sept 2018	9.00am	Agm Hamilton

13 Nov 2018

4.00pm

Zoom Link up

	Details of Regional Committee Meetings held				
	Financial Year Ended 31 March 2019				
<b>Region</b>	<b>Date held</b>	<b>Date held</b>	<b>Date held</b>	<b>Date held</b>	<b>Date held</b>
<b>Auckland Northland</b>					
<b>Waikato Bays</b>	13/04/2018	13/05/2018	22/06/2018	20/07/2018	11/08/2018
<b>Central Districts</b>	29/06/2018	20/07/2018			
<b>Wellington</b>					
<b>Top of the South</b>	19/05/2018	18/07/2018			
<b>Canterbury</b>	12/05/2018				
<b>Otago Southland</b>	7/07/2018				