



## **MINUTES OF NEW ZEALAND BRIDGE BOARD MEETING**

**Held via Zoom Link Up Tuesday 13th November 2018 commencing at 4.00pm**

**PARTICIPATING:** Allan Morris (Chair), Jane Stearns, John Skipper, Greg Whitten, Karen Martelletti, Anne Barrowclough and Clare Coles.

**In Attendance:** Richard Solomon Bridge Development Officer, Murray Wiggins, Chief Director and Alister Stuck National Secretary.

**Apologies** Nil

### **WELCOME**

Allan welcomed all to the meeting.

### **NOTING**

Updated Task List and the Interest lists were reviewed and noted.

### **PREVIOUS MINUTES**

Copies of the following minutes were circulated prior to the meeting.

- Board Meeting Minutes 21 August 2018
- AGM Minutes (draft) 29 Sept 2018

Moved: that the minutes of the Board meeting held 21 August 2018 be confirmed  
(Greg /Karen) **CARRIED 075/2018**

Moved: that the draft minutes for the AGM held 28 September 2018 be received.  
(Allan/Jane) **CARRIED 076/2018**

*Matters arising:*

Nil

### **CORRESPONDENCE**

Nil

### **REGIONAL COMMITTEE MINUTES**

Meeting Minutes from the following Regions were circulated prior to the meeting:

- Waikato Bays Region Minutes 20 July 2018
- Waikato Bays Region Minutes (x2) 11 Aug 2018
- Waikato Bays Region Minutes 17 Aug 2018
- Waikato Bays Region Minutes 14 Sept 2018
- Canterbury Region Minutes 22 Sept 2018
- TOPS Region Minutes 9 Sept 2018

- CD Region Minutes 17 Aug 2018
- Auckland Northland Region Minutes 8 July 2018
- TOPS Region Minutes 3 Nov 2018

Moved: that the meeting minutes from Waikato Bays, Auckland Northland, Canterbury, Otago Southland and TOPS be received.

(Allan/John)

**CARRIED 077/2018**

*Matters arising:*

Alister to contact TOPS with additional names of people who might be able to assist with their proposed coaching sessions.

## **BOARD REPORTS**

### **Finance**

The P & L Reports for the months of Aug- Oct 2018 were circulated prior to the meeting.

Moved that the P & L Reports for Aug to Oct 2018 be received.

(Greg/Anne)

**CARRIED 078/2018**

*Matters arising:*

Richard was thanked for the work he has attended to updating the group budget lines in Xero.

Jane to send her queries regarding levies and the Youth Weekend exp to Greg at the conclusion of the meeting.

### **WBF- Meeting Agenda and Minutes**

The meeting received the information received from the WBF regarding its meeting of delegates held at Orlando in September. It was pleasing to note that John Wignall had been recognised at that meeting for his long tenure as a WBF delegate and committee member.

### **NZB Foundation- Minutes 23 Sept 2018**

Minutes from the meeting of the foundation Trustees held 23 Sept 2018 were received.

### **Operations Report**

Alister's report had been circulated prior to the meeting.

Moved: that the Operations Report be received.

(John/Clare)

**CARRIED 079/2018**

*Matters arising:*

Issues continue with the new Masterpoint platform with the integrity of the data produced to run the various competition reports, player certificates and the uploading of inbound ABF Masterpoints.

Murray to review the criteria for each competition and report back.

Alister is meeting with ETheory later in the week and will raise these issues and also that tabled earlier regarding ownership and portability of the new programme.

**5 Year Plan – Youth Bridge**

The draft five year plan for Youth Bridge that was prepared by Jan France and Richard was circulated prior to the meeting.

Moved: That the draft 5 year plan for Youth Bridge be received.

(Jane/Anne)

**CARRIED 080/2018**

**Congress Committee**

Richard presented the financial summary for the 2018 Congress and spoke to the Survey results, both of which were circulated prior to the meeting.

Moved: that the financial summary and the survey results be received.

(Clare/Karen)

**CARRIED 081/2018**

*Matters arising:*

It was the wish of the Board that the Congress Committee review the Survey outcomes in detail with the view to implementing a number of the suggestions raised and also to mitigate the concerns raised by attendees regarding the congress programme and the venue.

**Bridge Development Report - Jane**

Jane spoke to her report which had been circulated prior to the meeting.

Moved that the Bridge Development Report be received.

(Jane/John)

**CARRIED 082/2018**

*Matters arising:*

The Board affirmed their strong support for the publicity and media work being co-ordinated and undertaken by Jane and the RBM team to raise the profile of the sport at all levels from local tournaments through to the major NZ Bridge events such as the IPs and International trials and competitions.

**Bridge Development Officer**

Richard spoke to his report which had been circulated prior to the meeting.

Moved: that the BDO Report from Richard be received.

(Jane/Anne)

**CARRIED 083/2018**

*Matters arising:*

While NZ Bridge would continue to support the NZ Wide Pairs event, it was agreed that the time commitments, the entry fee, and the future of the hard copy booklets be considered and reviewed.

**Player Handicap & Grading Project**

Murray and John reported on discussions held with James Ward of Pianola during his recent visit to NZ. It was noted that James was prepared to do further investigative work on our behalf to enable to project to be fully spec'd and costed. He would though require an upfront payment of Stg 500 to do so. Murray to seek an outline from James as to what that exercise would involve and report back.

**Constitution Review**

John provided an update and advise that the draft would be ready for consideration by the Board over the next month or so.

**OPERATIONAL MATTERS**

**Funding Grant Applications**

Jane has been working on 3 funding applications to support the International Committees activities in 2019. It was agreed that the following applications be support by way of a formal resolution.

Moved: that NZ Bridge apply to Pub Charity Limited by 31 January 2019 for a donation of \$4,309.20 to cover the GST exclusive cost to purchase a team playing uniform for the New Zealand Bridge International Squads attending the World Championships, Wuhan, China 14 to 28 September 2019 and Asia Pacific Bridge Federation Championships in Singapore in June 2019.

(Anne/Karen)

**CARRIED 084/2018**

Moved: that NZ Bridge apply to BlueSky Community Trust by 30 November 2018 for a donation of \$15,000 to partially fund the purchase of 28 airline flight tickets for the 28 person New Zealand International Bridge squad to attend the World Bridge Championships in Wuhan, China 14 to 28 September 2019.

(Clare/Greg)

**CARRIED 085/2018**

Moved: that NZ Bridge apply to Pub Charity Limited for \$2,400.00 for coaching fees for the New Zealand International Youth Team (the Bridge Jacks) and New Zealand International Women's Team (the Bridge Ferns) by 31 December 2018.

(Clare/Anne)

**CARRIED 086/2018**

### **Delegate- Zone 7 Council meeting Feb 2019**

It was agreed that Allan and John would represent NZ Bridge at this meeting. Alister will also attend in the capacity as Zonal Secretary/ Treasurer.

### **Meeting Dates 2019**

The draft schedule was circulated prior to the meeting. It was agreed that additional zoom meeting be added and held in Feb, June, & Sept. Alister to update the draft and recirculate.

### **Vacancy Youth Coordinator**

Expressions of interest for this voluntary position have been called for and close at the end of Nov.

### **Bridge Teaching Resource Project**

In the absence of any activity this year it was agreed that Karen, Richard and Alister look to resurrect the group and get activities underway in 2019. It was noted that in addition to producing further teaching material, a national conference for Bridge Teachers should be considered.

### **Board Elections 2019**

The draft nomination forms for the Board election cycle in early 2019 were circulated prior to the meeting. It was agreed that papers be distributed to Clubs later in the week.

### **NZ Bridge Manual**

Murray advised that the drafting of the updated NZB Manual was well underway. It was agreed the draft would be circulated prior to the Jan meeting so it could be signed off and published soon after.

### **Planning 15A & 20A Tournaments**

Murray advised that the appointment of the directors and the mail out for host Clubs and Regions would be finalised by the end of the week and distributed at that time.

### **Membership- International Committee**

Jane expressed a view that the International Committee would benefit from having an additional Board member participate.

Moved: that John Skipper be appointed to the International Committee

(Jane/Greg)

**CARRIED 087/2018**

### **Health and Safety**

Anne agreed to draft a suitable policy document and register for this important area. Clare will assist with the preparation of a risk Management policy document and register.

Drafts to be circulated prior to the January meeting.

### **National Trials**

The meeting noted with thanks the efforts of all those involved with the smooth running of the recent selection trials at Orewa. The Orewa Club and members were fantastic hosts and their contribution in particular was very much appreciated.

### **Viewgraph- IP Championships 2018**

Jane asked if possible to publish a draft Vugraph schedule for IPs 10 days out. Murray will do this.

Meeting Closed at 6.24pm

Next meeting dates:

15 Dec 2018	9.00am	Planning meeting
21 Jan 2019	4.00pm	Zoom Link up