



MINUTES OF NEW ZEALAND BRIDGE BOARD MEETING
Held via Zoom Link Up Tuesday 22nd January 2019 commencing at 4.00pm

PARTICIPATING: Allan Morris (Chair), Jane Stearns, John Skipper, Greg Whitten, Anne Barrowclough and Clare Coles until 5.30pm.

In Attendance: Murray Wiggins, Chief Director and Alister Stuck National Secretary.

Apologies: Richard Solomon & Karen Martelletti

WELCOME

Allan welcomed all to the meeting.

NOTING

Updated Task List and the Interest lists were reviewed and noted.

Alister report that he and Allan would meet with ETheory during the next fortnight to table a number of outstanding matters and issues with the Masterpoint platform.

PREVIOUS MINUTES

Copies of the following minutes were circulated prior to the meeting.

- Board Meeting Minutes 13 Nov 2018
- Confidential Minutes 9 Dec 2018

Moved: that the minutes of the Board meeting held 13 November 2018 be confirmed
(Jane /Anne)

CARRIED

001/2019

Moved: that the minutes for the meeting held 9 December 2018 be confirmed and filed in the confidential minute book.

(Allan/Jane)

CARRIED 002/2019

Matters arising:

Jane advised that the grant application sought for travel for our International teams had been declined. The other two applications still pending.

CORRESPONDENCE

The letter from Ross Hadwin of BDO Accountants had been circulated prior to the meeting. It was agreed that the points raised by the IRD in relation to our tax exempt status be forwarded to the Constitution review group for inclusion in the revised constitution. Alister to respond.

REGIONAL COMMITTEE MINUTES

Meeting Minutes from the following Regions were circulated prior to the meeting:

- Wellington Region Minutes 10 July 2018
- Auckland Northland Region Minutes 16 Sept 2018
- Otago Southland Region Minutes 31 Aug 2018
- TOPS Region Minutes 27 Nov 2018
- Canterbury Region Minutes 1 Dec 2018
- Otago Southland Region Minutes 8 Dec 2018

Moved: that the meeting minutes from Wellington, Auckland Northland, Otago Southland TOPS and Canterbury be received.

(Allan/John)

CARRIED 03/2019

BOARD REPORTS

Finance

The P & L Reports for the months of Nov & Dec 2018 were circulated prior to the meeting.

Moved that the P & L Reports for Aug to Oct 2018 be received.

(Greg/Anne)

CARRIED 04/2019

Congress Committee

Minutes for the Congress Committee meeting held 8 November 2018 were circulated prior to the meeting.

Moved: that the minutes for the Congress Committee meeting held 8 November 2018 be received.

(Clare/Karen)

CARRIED 05/2019

Matters arising:

It was the wish of the Board that the Congress Committee provided an updated schedule of its capital expenditure requirements for the coming year and also review the arrangements relating to 'hours of work' for the caddies at the 2019 Congress.

OPERATIONAL MATTERS

Budget Round – FYE 31 Mar 2019

Alister to circulate paperwork to the various Board committees to input operational budget and cap ex requirements for the coming year.

Meeting Dates 2019

Allan reminded everyone to review the draft meeting schedule in dropbox and to indicate availability for the proposed meetings or otherwise ASAP.

Board Elections 2019

Moved that Dr Alan Doddridge & Mr Ross Hadwin be appointed to act as Scrutineers for the Board elections to be contested during March 2019.

(Allan/Anne)

CARRIED 06/2019

Board Strategy Day

Allan asked everyone to provide feedback on strategy day so that the meeting records can be completed and action plan implemented.

Constitution Review

John provided an update from working group and the draft constitution. Everyone was asked to write to John with their comments and thoughts for improvement.

Portfolio Allocations

Portfolio allocations will be reviewed after this year's election cycle.

Player Handicap & Grading Project

Handicap project discussed. We need to finalise fixes to the operating platform before advancing this project further.

NZ Bridge Manual

Murray advised that the drafting of the updated NZB Manual ready for review and editing. It was agreed the draft would be circulated prior to the Feb meeting so it could be signed off and published soon after.

Planning 15A & 20A Tournaments

Murray advised that the appointment of the directors and the mail out for host Clubs and Regions had been finalised

Health and Safety

Anne circulated a draft policy document prior to the meeting. It was agreed that the document would be reviewed with any feedback to Anne in time for the final documents to be ratified at the March meeting.

2020 Player Levy

Alister reported feedback from some Clubs as to the likelihood of a change to the player levy for 2020. At this stage no decision had been made and would not be until the Bridge Mate Pilot was reviewed in May this year. Early indications are that no levy increase would be proposed.

Meeting Closed at 5.48pm

Next meeting dates:

19 Mar 2019 4.00pm Zoom Link up