



MINUTES OF NEW ZEALAND BRIDGE BOARD MEETING
Held via Zoom Link Up Tuesday 19th March 2019 commencing at
4.00pm

PARTICIPATING: Allan Morris (Chair), Jane Stearns, John Skipper, Greg Whitten, Anne Barrowclough, Karen Martelletti and Clare Coles.

In Attendance: Murray Wiggins, Chief Director, Richard Solomon, Bridge Development Officer and Alister Stuck National Secretary.

Apologies: Nil

WELCOME

Allan welcomed all to the meeting.

NOTING

Updated Task List and the Interest lists were reviewed and noted.

PREVIOUS MINUTES

Copies of the following minutes were circulated prior to the meeting.

- Board Meeting Minutes 22 Jan 2019

Moved: that the minutes of the Board meeting held 22 Jan 2019 be confirmed.
(Greg /Anne)

CARRIED 007/2019

Matters arising:

It was noted that IRD had approved an extension of our tax exempt status thought to early October 2019 to allow sufficient time for the appropriate clauses in the constitution to be amended to meet their requirements.

REGIONAL COMMITTEE MINUTES

Meeting Minutes from the following Regions were circulated prior to the meeting:

- Waikato Bays Region Minutes 23 Nov 2018
- Otago Southland Region Minutes 5 Jan 2019
- TOPS Region Minutes 26 Jan 2019
- Central Districts Region Minutes 8 Feb 2019

Moved: that the meeting minutes from Waikato Bays, Otago Southland, TOPS and Central Districts be received.

(John/Karen)

CARRIED 008/2019

BOARD REPORTS

Finance

The P & L Reports for the months of Jan & Feb 2019 were circulated prior to the meeting.

Moved that the P & L Reports for Jan & Feb 2019 be received.

(Greg/Anne)

CARRIED 009/2019

Report - Meeting ETheory 12 Feb 2019

The report from Alister following the meeting with ETheory that he and Allan attended was circulated prior to the meeting.

Moved that the report be received.

Allan/ Karen

CARRIED 010/2019

Matters arising:

It was agreed that the Board would issue a statement to Clubs and Players regarding the status of the outstanding matters and current issues we are facing with the Masterpoint Platform. This will be included in the next newsletter from the chair.

Bridge Development Report - Jane

Moved: that the Bridge Development report be received.

(Jane/Greg)

CARRIED 011/2019

Youth Programme (Not International)

The report prepared by Jane, Richard and Jan France was circulated prior to the meeting.

Moved: that the report be received and the youth Strategy and associated budget approved.

(Jane/Karen)

CARRIED 012/2019

Bridge Development Officers Report

Richards report was circulated prior to the meeting.

Moved: that the Bridge development Officers report be received.

(Allan/John)

CARRIED 013/2019

Congress Committee

Minutes for the Congress Committee meeting held 7 February 2019 were circulated prior to the meeting.

Moved: that the minutes for the Congress Committee meeting held 7 February 2019 be received.

(Jane/John)

CARRIED 014/2019

Operations Report

Allister's report was circulated prior to the meeting.

Moved: that the operations report be received.

(Allan/Anne)

CARRIED 015/2019

Regulations

The Manual update has not progressed as he had hoped. This needs to be progressed as a matter of urgency.

Murray advised that Tournament level exams will resume in 2019 but in a different format. The written exam will be replaced with a two day hands on approach. The first such weekend will be held in the Otago Southland Regions during July with a further session in either Waikato Bays or Auckland Northland later in the year.

Club level papers will continue to be offered in their current format.

Matters Arising:

Murray to provide information regarding the proposed weekend ASAP and also firm up and advise dates for the Club level papers.

The drafting document for the revised manual to be sent to Alister and circulated to all board members to review the drafting completed to date.

International

John reported that planning for the 2019 events is well underway with all teams confirmed. The International committee will meet prior to the APBF to consider the programme for the 2020 year and beyond.

Teachers Group Meeting

The minutes for the teacher's group meeting held 11-13 Feb 2019 were circulated prior to the meeting.

Moved: that the teacher's group meeting minutes of 11-13 Feb 2019 be received.

(Karen/Allan)

CARRIED 016/2019

Matters arising

The group will meet again in May to progress the additional lesson material.

It was noted that the Teachers conference had been scheduled for 16-17 August 2019 in Wellington.

Draft Marketing Plan

The draft marketing plan was circulated prior to the meeting.

Moved: that the draft marketing plan be received and agreed to in principle.

(Anne/Allan)

CARRIED 017/2019

Matters arising

It was agreed that Anne would draft key action points to be included in time for the plan to be finalised and adopted at the April meeting and released to the Clubs and Regions soon after.

OPERATIONAL MATTERS

Budget Round – FYE 31 Mar 2020

The draft budget for the year ending 31 Mar 2020 (with inputs received to date) was tabled and discussed.

Alister to recirculate as soon as all committees have filed their requests. The budget to be finalised and ratified at the April meeting.

Appointment to Waikato Bays Regional Committee

Moved: that Jo Simpson be appointed to the Waikato Bays Regional Committee for the remainder of the current term.

(Allan/John)

CARRIED 018/2019

Cap Ex Expenditure Approval – Congress Committee

Moved: that the Congress Committee be granted approval to purchase a replacement card dealing machine at a cost of \$6645.00.

(John/Karen)

CARRIED 019/2019

Portfolio Allocations

The draft proposal prepared by Allan was circulated just prior to the meeting. It was agreed that this would be deferred until the April meeting to give everyone sufficient time to digest the proposal.

Health and Safety

A further series of documents prepared by Anne was circulated prior to the meeting. It was agreed that the policy documents be customised for Bridge and finalised at the April meeting. It is intended that these will be shared with the Clubs and Regions with all clubs encouraged to adopt a H&S policy if they have not done so already.

Interprovincials

Jane circulated a draft of a letter intended for all trialists and participants in the IP event in 2019. It was agreed that this would be sent to the Regions to share with their trialists in the lead up to their IP trials. Remaining matters to be deferred to April meeting.

Regional Bridge Mates

Jane reported on the good work being undertaken by the RBM's and the results that they are achieving with the Clubs under their wings. A detailed review document and recommendations regarding the pilot will be considered at the May meeting.

Matters arising:

It was agreed that following a recommendation the study to be conducted by the Otago University be supported.

Donation- Christchurch

Further to the message posted on the Website over the weekend it was agreed that the Board would make a suitable donation to the Chch Bridge Club to be earmarked to help the people of Christchurch directly affected by the act of terrorism on Friday last week. John reported that the Club has some initiatives on the drawing board and that they would be delighted to progress these with the support of NZ Bridge.

Moved: that a donation of \$2000 be made to the Christchurch Club to support the people directly affected by the recent act of terrorism.

(Allan/Karen)

CARRIED 020/2019

Matters arising:

The club will be asked to liaise with John so that the Board can be kept up to date as the various initiatives are rolled out.

Meeting Closed at 6.00pm.

Next meeting dates:

9 April 2019	4.00pm	Zoom Link up
14 May 2019	4.00pm	Zoom Link up

Details of Regional Committee Meetings held									
Financial Year Ended 31 March 2019									
Region	Date held	Date held	Date held	Date held	Date held	Date held	Date held	Date held	Date held
Auckland Northland	8/07/2018	18/09/2018							
Waikato Bays	13/04/2018	13/05/2018	22/06/2018	20/07/2018	11/08/2018	17/08/2018	14/09/2018	23/11/2019	8/02/2019
Central Districts	29/06/2018	20/07/2018	17/08/2018	8/02/2019					
Wellington	10/07/2018								
Top of the South	19/05/2018	18/07/2018	9/09/2018	3/11/2018	27/11/2018	26/01/2019	9/03/2019		
Canterbury	12/05/2018	22/08/2018	1/12/2018						
Otago Southland	7/07/2018	31/08/2018	8/12/2018	5/01/2019					