



MINUTES OF NEW ZEALAND BRIDGE BOARD MEETING
Held via Zoom Link Up Tuesday 20th August 2019 commencing at
4.00pm

PARTICIPATING: Allan Morris (Chair), John Skipper, Karen Martelletti, Clare Coles, Greg Whitten & Anne Barrowclough.

In Attendance: Murray Wiggins, Chief Director & Alister Stuck, National Secretary.

Apologies: Richard Solomon

WELCOME

Allan welcomed all to the meeting.

NOTING

Updated Task List and the Interest lists were reviewed and noted.

PREVIOUS MINUTES

Copies of the following minutes were circulated prior to the meeting.

- | | |
|---------------------------|--------------|
| • Board Meeting Minutes | 23 July 2019 |
| • Board Email Resolutions | 3 Aug 2019 |

Moved: that the minutes of the Board meeting held 23rd July 2019 and the minutes recording board resolutions of 3rd August 2019 be confirmed.

(Karen/Ann)

CARRIED 055/2019

CORRESPONDENCE

A letter of resignation from Jane Stearns was received and accepted with much regret.

REGIONAL COMMITTEE MINUTES

Meeting Minutes from the following Region were circulated prior to the meeting:

- | | |
|-----------------------------------|--------------|
| • Top of the South Region Minutes | 27 July 2019 |
|-----------------------------------|--------------|

Moved: that the meeting minutes from Top of the South Region be received.

(John/Karen)

CARRIED 056/2019

BOARD REPORTS

Finance

The P & L report for the months of July 2019 were circulated prior to the meeting.

Moved: that the P & L report for July 2019 be received.
(Greg/Anne)

CARRIED 057/2019

Operations Report

Alister's report was circulated prior to the meeting.

Moved: that the operations report be received.
(Allan/Clare)

CARRIED 058/2019

Manager – Major Events & Bridge Education

Richards report was circulated prior to the meeting.

Moved: that Richards report be received.
(John/Greg)

CARRIED 059/2019

Matters arising: The Board received much good feedback from participants of the recent teacher's conference.

Regulations

Murrays report was circulated just prior to the meeting.

Moved: that the regulations report be received.
(Allan/Greg)

CARRIED 060/2019

Youth Bridge Programme

The report from Jan France was circulated prior to the meeting.

Moved: that the youth programme report be received.
(Clare/John)

CARRIED 061/2019

International Committee

John reported on a recent meeting with Sam Coutts and Jan France to cover youth International matters (Sam) and to gain better appreciation of the youth strategy and its roll out (Jan). Sam has a plan for youth teams (under 21 and under 25/6) to go to the summer congress in Canberra in 2010, plus a team to the youth world championships later in 2020 (Under 25/6 only). Sam is aware of the child protection

policy and our need to protect those that are underage. We agreed that teams will not include any under 18 without further discussion and agreement on appropriate chaperone arrangements. Youth co-ordinator to apply directly to the NZ Bridge Foundation for funding. NZ Bridge may pick up the cost of travel insurance and entry fees.

Moved: that the International Committee report from John be received.

(John/Karen)

CARRIED 062/2019

OPERATIONAL MATTERS

Review- RBM Pilot

Allan, Richard and Alister meeting with 5 RBMs in Wellington 27th August 2019. Allan will report back to the Board in due course.

AGM Preparation

Alister reported that the preliminary notice of meeting had been distributed to the Clubs and Regions. Work is underway preparing the Annual Report booklet in readiness for the AGM.

NZB Forums- Monitoring

The report from Karen and Murray was circulated prior to the meeting.

It was agreed in principle forums will be retained and where possible a moderator will be appointed to manage and respond to items raised.

Moved: that the report on the forums be received.

(Karen/Allan)

CARRIED 063/2019

NZ Bridge Manual

Murray advised that he is awaiting the response from the ABF regarding the alignment of the regulations with the ABF. The remaining sections of the Manual will be updated after the new constitution is adopted

Health & Safety

Anne reported that the policy document has been further amended and will be available for publication shortly.

Child Protection Policy

Anne reported that some minor changes will be made to the policy document following discussions with Jan France. The final document will be published shortly.

Moved: that Alister Stuck, National Secretary be the Board point of contact for any complaints laid under the Child protection policy

(Anne/John)

CARRIED 064/2019

Marketing Plan- Action Points

Anne reported that the Marketing Committee has not been reformed (or met yet), but would like to Co-op some new members onto this committee, and will look to promote its existence through the newsletter from the Chair. Looking at funding possibilities for paying for the role(s). NZ Community Trust does fund for wages for development officers.

Funding Applications

Moved: that NZ Bridge apply for funding from Lion Foundation in order to purchase computer for the National Secretary based on quotes obtained in August 2019.

(Anne/Karen)

CARRIED 065/2019

Moved: that NZ Bridge apply for funding from Pub Charity Inc in order to purchase computer for the National Secretary based on quotes obtained in August 2019.

(Anne/Karen)

CARRIED 066/2019

Moved: that NZ Bridge apply for funding from NZ Community Trust in order to purchase computer for the National Secretary based on quotes obtained in August 2019.

(Anne/Karen)

CARRIED 067/2019

Meeting Closed at 5.39pm

Future meeting dates:

17 Sept 2019	4.00pm	Zoom Meeting (May not be held)
27 Sept 2019	6.00pm	Face to Face - Hamilton
28 Sept 2019	9.00am	Agm – Hamilton

Details of Regional Committee Meetings held Financial Year Ended 31 March 2020					
Region	Date held	Date held	Date held	Date held	Date held
Auckland					
Northland					
Waikato Bays	15/03/2019	12/04/2019	5/05/2019	17/05/2019	26/05/2019
Central Districts					
Wellington					
Top of the South	13/04/2019	23/06/2019	27/07/2019		
Canterbury					
Otago Southland					