

Regional Committee Minutes

Top of the South Regional Committee Meeting held on Saturday 25th January 2020 at Marlborough Bridge club rooms. At 6.05pm

Present:	Chris Marshall [Chair], Pam Whitehead Treasurer, Helen Robinson, Bev Gay, Jenny Cooper [Secretary]																									
In attendance:	RBM: Ray Curnow																									
Apologies:	None.																									
Welcome:	All welcomed all to the meeting.																									
1. Minutes of previous meeting:																										
	The minutes of the previous meeting held on 15 th September 2019 were confirmed.	Moved: Helen Robinson Seconded: Chris Marshall																								
2. Matters arising from the previous minutes:																										
	Minutes from Last meeting and subsequent correspondence regarding 2021 Tournament schedule. It will be raised in general business																									
3. Correspondence In:																										
	As distributed via email. See attached list																									
	<table border="1"> <thead> <tr> <th>Date</th><th>Topic</th><th>Who</th></tr> </thead> <tbody> <tr> <td></td><td>Ed. Roggeveen: Re Vests for IP Rep's</td><td></td></tr> <tr> <td>6/11/2019</td><td>Training costs: Reimbursement summary Golden bay \$498.40 Hokitika \$620 Kaikoura \$340</td><td>Training funds for 2020 need to be discussed.</td></tr> <tr> <td>8/11/2019</td><td>Rona Driscoll: Tournament schedule 2021</td><td></td></tr> <tr> <td>12/11/2019</td><td>Ed Roggeveen: Redirector Training New Castle Travel</td><td>Ed. R SENT Jenny Cooper replied. Subsidy for some expenses.</td></tr> <tr> <td>16/11/2019</td><td>Ed Roggeveen: Discussion between Kaikoura and Ed what he is willing to Tutor and what he is available for e.g.: Improver lessons and or Director skills. Forwarded to R.C.</td><td>Relevant re: Training need for Top of the South</td></tr> <tr> <td>22/11/2019</td><td>IP'S Accommodation reimbursement. R.C Email discussion</td><td>Chris replied to Adrian as Chef de mission.</td></tr> <tr> <td>26/11/2019</td><td>Pam Whitehead: Vests: R.C policy on ownership, with consideration to sponsorship.</td><td>Issue: Policy was agreed by email. To pay \$30 if they wanted to keep them Due to sponsorship Chef De</td></tr> </tbody> </table>	Date	Topic	Who		Ed. Roggeveen: Re Vests for IP Rep's		6/11/2019	Training costs: Reimbursement summary Golden bay \$498.40 Hokitika \$620 Kaikoura \$340	Training funds for 2020 need to be discussed.	8/11/2019	Rona Driscoll: Tournament schedule 2021		12/11/2019	Ed Roggeveen: Redirector Training New Castle Travel	Ed. R SENT Jenny Cooper replied. Subsidy for some expenses.	16/11/2019	Ed Roggeveen: Discussion between Kaikoura and Ed what he is willing to Tutor and what he is available for e.g.: Improver lessons and or Director skills. Forwarded to R.C.	Relevant re: Training need for Top of the South	22/11/2019	IP'S Accommodation reimbursement. R.C Email discussion	Chris replied to Adrian as Chef de mission.	26/11/2019	Pam Whitehead: Vests: R.C policy on ownership, with consideration to sponsorship.	Issue: Policy was agreed by email. To pay \$30 if they wanted to keep them Due to sponsorship Chef De	
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		Mission decided to gift them.
27/11/2019	NZ Bridge Regional Committee Future. Elections will be held this year with New R.C commencing 2020	NZ Bridge Secretary.
2/12/2019	NZ Bridge: Club membership at 30/11/2019	NZ Bridge Secretary.
3/12/2019	NZ Bridge Chairman's Newsletter	NZ Bridge Secretary.
5/12/2019	Rona Driscoll: Tournament schedule	
6/12/2019	NZ Bridge Secretary. A list of qualified directors	NZ Bridge Secretary.
18/12/2019	Pub Charity: email confirming: Accountability account received and approved	Pam Whitehead
20/12/2019	NZ Bridge Secretary. Master point certificates sent to clubs	
24/12/2019	Rona Driscoll: Tournament schedule: TOPS 10 Tournament- question for 2020	
27/12/2019	Ed Roggeveen to Chris Marshall: Re: Director for Howorth Cup	To ratify in meeting.
31/12/2019	NZ Bridge Secretary. Club membership at 21/12/2019 NZ Bridge 100 Top all time player list.	
1/1/2020	Rona Driscoll: Tournament schedule: 2021	
5/1/2020	NZ Bridge Secretary Levy share calculation for Clubs	
13/1/2020-20/1/2020	20A Teams Picton 4 July 2020: Outcome: Martin Oysten Director Richard Solomon -NZ Bridge to ask if we can use congress boards. Marlborough dealers are over supplying boards- all mixed after play	Note: Ed R. had asked to swap and Do Picton Tournament rather than a Christchurch Tournament. Not sure of this is confirmed?
17/1/2020	Robin Young confirming he can organise the Dan Gifford Rubber Bridge 2020 on behalf Of R.C.	
20/1/2020	NZ Bridge Secretary: A list of National and regional "Recorders"	Sheila Beggs is our Top of the South regional Recorder.
21/1/2020	NZ Bridge Secretary: Board Minutes	
21/1/2020 R.B.M	Email encouraging players to contest the opportunity to play the Rubber Bridge Tournament to be selected as TOPS Rep Pair.	Ray Curnow Robin Young Organiser

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4.	Correspondence Out:	
See attached list		
OUTWARDS		
Date	Topic	Who
18/10/2019	J Cooper to Ed. Roggeveen: Vests for IP Players. If want to keep \$30.	Changed by Chef De Mission. Gifted as we had sponsorship.
27/11/2019	Chris Marshall to Murray Wiggins requesting a Board response to a Distributed Tournament.	
5/12/2019	Chris Marshall: re: I.P Trials for TOPS. DATE: May 9 th 10 th 2020. Marlborough Club. Craig Shannahan requested to be Director	Craig Shannahan has accepted. Fee: Accommodation: Chris Marshall is billeting.
10/12/2019	Pub Charity Accountability report sent	Pam Whitehead
5.	Financial report: See attached report	

Payments to be approved for payment:		
Date	For	Amount
		\$
	Via Email[s]: See attached report	\$
		\$
	TOTAL	\$

Financial Report from Pam Whitehead, Treasurer TOPS, 24th January 2020

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Comments on the Financial report:	
Motion: That the financial report is accepted. That the payments have been approved for payment.	Moved: Pam Whitehead/ Seconded: Bev gay All in favour. Carried.

Agenda items and General Business

6	<p>Howorth Cup: 2020: Motueka for 2020 Setting the Match committee. Ed Roggeveen has offered to Direct. Jenny Cooper as Regional committee match committee representative. Moved Chris Marshall. Seconded: Jenny Cooper All in favour carried.</p>
7	<p>2021 Tournament schedule: setting the 10 A's and above Tournaments.</p> <p>Chris Marshall to email Rona Driscoll to outline TOPS position. Kaikoura to be asked to Host TOPS 10A Pairs in 2021: Pam Whitehead to get back to the Regional committee. May look at hosting a 5B on one day...to suit emerging local Kaikoura club players.</p> <p>Interprovincial Trials: Are 9th 10th May at Marlborough Club 2020 2021: Tentatively 8/9th May 2021 Nelson or Richmond are due to host. 15/16th May 2021 Motueka Pairs Tournament with Interclub Intermediate/Junior event on the Sunday 16th May 2021.</p> <p>Request: J Cooper to send email to request Nelson/Richmond clubs to</p>

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	<p>host: National Tournament 3rd July 2021: 20A South Island Pairs - Marlborough</p> <p>Westport: 10A Pairs November 2020</p> <p>Chris Marshall nominated: Director: Ed Roggeveen –</p> <p>Ray Curnow on the match committee as the TOPS R.C nominated person, on behalf of the regional committee.</p> <p>Seconded: Helen Robinson. All in favour carried.</p>
20A8	<p>National 20A Teams event. 4th July 2020 Picton:</p> <p>Director: Martin Oysten</p> <p>Chris Nominates: Club Representative: Maurice Carter</p> <p>TOPS R.C Rep: Chris Marshall</p> <p>Match Committee: Martin Oysten, Murray Wiggins, Chris Marshall as Regional Committee representative and Maurice carter as Club Representative.</p>
9	<p>Training: Budget allocation: Training Funds 2020: Jen Cooper. Jenny Cooper to send email to clubs reminding of the NZ Bridge funding for smaller clubs for Training purposes. Send email to clubs to refer to the manual on the guidelines. We as a committee are hoping to set the budget for this financial year before 31st March 2020.</p>
10	<p>TOPS Regional Committee: Future 2020 Nominations. Note calls for nominations for new Regional committee members to be made to clubs later this year, for a new committee to be appointed 1st July 2020.</p>
11	<p>Intermediate/Junior Player League 2020: Remember to Participate...and play the Tournaments to achieve and be in to win. Sponsorship: Harcourts: Approaching the franchises for sponsorship</p>

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	commitments. Regional Bridge mate: Ray Curnow to administer. A big thankyou to Ray for his work on this program.
12	<p>Other GENERAL Business:</p> <p>Bev gay raised Club Directors exams...and whether there could be another level, or tier of Club director's assessment. The 3-hour exam isn't working for the average club director. Managing the club room on club night...setting up the movement, and making clear decisive decisions is key to be a good club director. The committee should allocate some funds for Director development. Director skill level in smaller clubs is a concern for the development of players understanding club sessions director calls. We supported some regional director training with Ed Roggeveen. More needs to be done. Murray Wiggins to be approached to consider a revamp to the approach of testing club level directors.</p> <p>Ray Curnow to talk to Murray when he is next in Westport on this matter.</p>
13	Youth Bridge: Helen Robinson gave a brief overview on some opportunities and issues with raising the profile of bridge in the community with youth bridge. Encouraging grandparents to play cards with grand children to get them hooked early.
14	<p>Sponsorship: NBS has been as active sponsor of Bridge in the region. Other key Sponsors: Harcourts: Intermediate Junior League Indevin: For the Inter Provincial Players Team uniforms.</p> <p>Generous Sponsors: We must nurture our relationships with Sponsors. Remember to highlight their brands. Invite them to open Tournaments or give the prizes.</p>

Meeting closed at 7:05pm Next meeting: To be advised.

Minutes confirmed by

Name (printed):	Chris Marshall	Role:	Chairperson
Signed:			7 Feb 2020



[Top of the South Region]

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Financial Report from Pam Whitehead, Treasurer TOPS, 24th January 2020

Balance of accounts at last Regional Committee Meeting 30th June

Cheque	\$2,290.32
Call	\$5,816.96
TOTAL	\$8,107.28

Financial Position ` 24th January 2020

Cheque	\$2,587.40
Call	\$5,819.92
Total	\$8,407.32

DEPOSITS

Harcourt's Nelson \$85
NZP IP Travels costs \$1442
NZB June levy \$1,210.50
NZB Sep Levy \$1,267.50
NZB Dec Levy \$1,264.50
Interest \$1.52
Pub Charity Grant \$3,795.45
Indevin Sponsorship \$850.73
IP top up by Players, shortfall accom. \$462
TOTAL \$9,114.70

PAYMENTS

IP Travel expenses \$1,313
IP Entry fees \$720
Ed IP expenses \$200
IP Vests Clothing Direct \$850.73
Fino Apartments IP accom. \$4,365
Ed Newcastle exp \$300
Auditor Gift \$14.99
Harcourt's ladder prize money \$1200
Training Grant Golden Bay \$498
Training Grant Hokitika \$620
TOTAL \$10,081.72

\$8,107.28 Total 30th June, + Income 9,114.70 – Expenses \$10,081.72 = \$8407.32