



## **MINUTES OF NEW ZEALAND BRIDGE BOARD MEETING**

**Held via Zoom linkup Tuesday 21<sup>st</sup> April 2020 commencing at 4.00pm**

**PARTICIPATING:** Allan Morris (Chair), John Skipper, Anne Barrowclough, Karen Martelletti, Sue Brown & Greg Whitten.

**In Attendance:** Richard Solomon, Manager Major Events & Bridge Education, Murray Wiggins, Chief Director, Alister Stuck, National Secretary & Kate Terry, Health Check Survey Author

### **Apologies –**

### **WELCOME**

Allan welcomed everyone to what was primarily scheduled as a “welfare check” meeting. Special welcome to Kate Terry who joined the early part of the meeting to provide an update regarding the health check survey that was released to clubs recently.

Following a brief update from each participant the following items were noted and or resolved.

### **Lottery Grants**

Anne reported that she has investigated the process for Clubs to seek Lottery Grants. Ann will review the application process and will prepare some material to send to Clubs.

### **Promotion- Bridge on Line**

Anne reported that Hayley McClarin will look at the options to get a story about BBO on the likes of 7 Sharp.

### **Online Teaching**

Karen advised that some options for online teaching at Club level are being progressed.

### **Advertising on Sky**

Sky TV are offering some free advertising space during a 2 week period. Anne to follow up. Allan to also discuss with a contact he has at Sky TV.

### **Contact - Minister of Sport & Sport NZ**

Allan reported that he had responses from both the Minister of Sport and Sport NZ. Sport NZ have advised that as we are not recognised as an invested sport that we would not qualify for their assistance. NZB is offered a one hour consultation with BDO to be paid for by Sport NZ. Allan to follow up.

### **Teacher Group**

Met last week via Zoom to complete a further lesson.

### **Course Notes Club Directors Exam**

Murray circulated the draft of the training notes that are under construction. Feedback welcome.

### **Foundation**

Allan outlined the process to amend the Trust deed to alter rule 6 in relation to the term of office for Trustees.

### **BBO**

Going well. A couple of issues have occurred and been dealt with. Julie Atkinson is starting a novice level player group.

### **Major Events 2020**

Agreed to delay further cancelations of 10A and above events until after the next Covid update from the NZ Govt on 11<sup>th</sup> of May.

### **Items lodged with E Theory**

Alister reported that he has asked ETheory to be able to amend the depreciation rate on rating points for 2020 if need be. The second point was the ability to be able to defer a quarterly levy invoice run and merge it a later run. Alister will report back in due course.

### **Club "Health check" Survey**

Kate Terry joined the meeting to share the interim results of the Club 'health Check' Survey. At this stage approx 70 Clubs have completed the return with 4 having flagged the need to assistance in the short term.

Phase two of the project is to seek specific information from those Clubs who are seeking help in the short term. A questionnaire is being prepared for that purposes and it will be sent to the Clubs.

### **Turnaround Times (queries raised)**

A reminder that where possible we need to respond to issues raised as quickly as we can.

### **Announcement- Postponement WBF Events**

The formal announcement from the WBF regarding the postponement of the 2020 events has been received. Alister, Allan & John to have a zoom meeting with ABF delegates to discuss the likely implications that this will have for both NBO's.

### **Congress 2020**

Congress 2020 will as mentioned last time will be reviewed before the end of June. The Board will be better placed to make an informed decision after the Govt announcement on May 11<sup>th</sup>. Possibility of online event as an alternative was discussed briefly.

### **NZ Bridge Manual**

The Manual sections have been combined and final formatting to be completed. Everyone has an electronic copy and are invited to review it and email Murray with any corrections.

### **Reference in Manual to CCD Committee**

John briefed the meeting following his discussions with Kris Wooles as to the origins of the CDD Committee. The relevant pages are ready to be included in the Manual.

### **Social Media – Best Practices**

Greg circulated a draft after having reviewed the social media best practices. It was agreed to adopt and publish the revised document on the Website and include it in the updated Manual. A copy to be mailed to the Clubs and Regions in due course.

### **Health & Safety**

John to assist Anne with regular review of our Health & Safety policy document. A pandemic section is to be included.

### **Staffing levels through Lockdown**

Anne flagged the issue of staff hours etc should the lockdown continue beyond the period covered by the wage subsidy. The Board noted to discuss this at future meetings.

Meeting Closed at 5.15 pm

Future meeting dates:

12<sup>th</sup> May 2020 Zoom Link up

(Scheduled meeting)