



**MINUTES OF NEW ZEALAND BRIDGE BOARD MEETING**  
**Held via Zoom link up Call Tuesday 11<sup>th</sup> May 2021 commencing at 4.00pm**

**PARTICIPATING:** Allan Morris (Chair), John Skipper, Sue Brown, Anne Barrowclough, Sam Coutts, Anna Kalma & Karen Martelletti

**In Attendance:** Richard Solomon, Manager Major Events & Bridge Education, Murray Wiggins, Chief Director & Alister Stuck, National Secretary.

Apologies – Anna Kalma & Karen Martelletti for delayed arrival.

**WELCOME**

Allan welcomed all to the meeting.

**NOTING**

Updated Task List and the Interest lists were reviewed and noted.

**PREVIOUS MINUTES**

Copies of the following minutes were circulated prior to the meeting.

- |                                 |                |
|---------------------------------|----------------|
| 1. Board Meeting Minutes        | 9 Mar 2021     |
| 2. Task Summary -April Workshop | 18-19 Apr 2021 |

Moved: that the minutes of the Board meeting held 9 Mar 2021, & the task summary from the April workshop 18-19 Apr 2021 be confirmed.

(John/Anne)

**CARRIED 023/2021**

**Discussion- Major Events Impacting on the Organisation**

**REGIONAL COMMITTEE MINUTES**

Meeting Minutes from the following Regions were circulated prior to the meeting:

- |                                   |             |
|-----------------------------------|-------------|
| 1. WB Region Minutes              | 15 Feb 2021 |
| 2. Otago Southland Region Minutes | 21 Mar 2021 |

Moved: that the meeting minutes from Waikato Bays, & Otago Southland Regions be received.

(John/Sue)

**CARRIED 024/2021**

## **REPORTS & OPERATIONAL MATTERS**

### **Interim changes to the NZB Manual**

To be finalized by the end of June

### **Announcement- Director Training Programme**

Murray reported that the details of the ongoing training programme will be promulgated shortly.

### **Investment Strategy**

The meeting agreed to accept the proposal from “The Private Office” with the following points approved by formal resolution.

Moved: that the Policy Statement dated 4 May 2021 be adopted, subject to the investment allocation being amended to 60% growth & 40% cash.

(Sue/John)

**CARRIED 025/2021**

Moved: The Chair be granted authority to sign the Investment Plan, investment Policy Statement, Client Adviser statement, fee Schedule and confirm zero tax rate. The Chair also be granted authority to sign the application form and to transfer the funds over.

(Sue/John)

**CARRIED 026/2021**

### **Finance**

Sue presented her report along with the P & L reports for Feb & Mar 2021, YTD & the proforma balance sheet for the year to 31 March 2021 that were circulated prior to the meeting.

Moved: that the Financial Report, P & L reports for Feb & Mar 2021 YTD & the balance sheet for the year to 31 March 2021 be received.

(Sue/Anne)

**CARRIED 027/2021**

### **Budget Planning FYE 31 Mar 2022**

The working copy of the draft budget was circulated prior to the meeting. Once finalised the budget will be ratified at the July meeting.

### **Operations Report**

Alister's report was circulated prior to the meeting.

Moved: that the operations report be received.

(Allan/Karen)

**CARRIED 028/2021**

### **Manager – Major Events & Bridge Education**

Richard's report was circulated prior to the meeting. Of note was news that the NZ Motor Home Assn declined our request to have an article in their monthly magazine. Approaches to the Media to promote the Zone 7 playoffs have not been successful.

Moved: that Richard's report be received.  
(Sue/Anne)

**CARRIED 029/2021**

### **HEALTH & SAFETY**

No issues recorded since last meeting.

### **GENERAL BUSINESS**

#### **Insurance Proposal Cyber Cover**

Deferred until the July meeting.

#### **Appointment- Otago Southland Regional Committee**

Moved: that Mr Philip Noye be appointed to the Otago Southland Regional Committee for the remainder of the current term. elections.  
(Karen/John)

**CARRIED 030/2021**

#### **Bridge Appeal Tribunal Standing Panel**

Moved: that Alan Dormer be appointed to the Bridge Appeal Tribunal Standing Panel.  
(John/Allan)

**CARRIED 031/2021**

#### **Planning National Conference**

Alister gave a rundown of planning for the Conference. Paperwork will be circulated to board members & delegates once the agenda is finalised.

#### **Taranaki Bridge Congress 2022**

The meeting supported the proposal in principle. Richard to liaise with Colin Carryer to advance the proposal.

Meeting closed at 5.30pm