



MINUTES OF NEW ZEALAND BRIDGE BOARD MEETING
Held via Zoom link up Call Tuesday 6th July 2021 commencing at
4.00pm

PARTICIPATING: Allan Morris (Chair), John Skipper, Sue Brown, Anne Barrowclough, Sam Coutts & Anna Kalma

In Attendance: Richard Solomon, Manager Major Events & Bridge Education, Murray Wiggins, Chief Director & Alister Stuck, National Secretary.

Apologies – Nil

WELCOME

Allan welcomed all to the meeting. Those present took some time to acknowledge Karen Martelletti and Evelyn Hurley and the contribution they have made to NZ Bridge.

NOTING

Updated Task List and the Interest lists were reviewed and noted.

PREVIOUS MINUTES

Copies of the following minutes were circulated prior to the meeting.

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|--|-------------|
| 1. Board Meeting Minutes | 11 May 2021 |
| 2. National Conference Minutes (Draft) | 29 May 2021 |

Moved: that the minutes of the Board meeting held 11 May 2021 be confirmed
(Sue/Anne) **CARRIED 032/2021**

Moved: that draft minutes for the national conference held 29 May 2021 be received.
(John/Sam) **CARRIED 033/2021**

Discussion- Major Events Impacting on the Organisation

Employee leave balances were discussed

REGIONAL COMMITTEE MINUTES

Meeting Minutes from the following Regions were circulated prior to the meeting:

1. WB Region Minutes	19 April 2021
2. CD Region Minutes	21 April 2021
3. Otago Southland Region Minutes	1 May 2021
4. TOTS Region Minutes	19 June 2021

Moved: that the meeting minutes from Waikato Bays, Central Districts, Otago Southland & TOTS Regions be received.

(Anna/John)

CARRIED 034/2021

REPORTS & OPERATIONAL MATTERS

Finance

Sue presented her report along with the P & L reports for April & May 2021, YTD & the proforma balance sheet for the year to 31 May 2021 that were circulated prior to the meeting.

Moved: that the Financial Report, P & L reports for April & May 2021 YTD & the balance sheet for the year to 31 May 2021 be received.

(Sue/John)

CARRIED 035/2021

Draft Financial Statements FYE 31 Mar 2021

The draft financial statements prepared by BDO Manawatu were circulated prior to the meeting.

Moved: that the draft financial statements for the year ending 31 March 2021 be received and copied to the Honorary Auditor Paul Hangartner to complete his review.

(Sue/Anne)

CARRIED 036/2021

Budget Planning FYE 31 Mar 2022

The working copy of the draft budget was recirculated prior to the meeting. It is noted that International, Marketing, Regulations and Director Training figures are still to be added.

Operations Report

Alister's report was circulated prior to the meeting.

Moved: that the operations report be received.

(Allan/Anne)

CARRIED 037/2021

Manager – Major Events & Bridge Education

Richard gave a verbal update as to activities engaged in since the last meeting.

Moved: that Richard's update be received.

(Allan/Sue)

CARRIED 038/2021

Congress Committee Minutes

Minutes for the Congress Committee meeting held 22 June 2021 were circulated prior to the meeting

Moved: that the minutes of the Congress Committee meeting held 22 June 2021 be received.

(Sam/Anna)

CARRIED 039/2021

Investment Strategy

Allan reported that the paperwork had been completed and the funds lodged with the Private Office.

Standing & Operational Committees

An updated list was circulated prior to the meeting. It was agreed to seek expressions of interest to look after our archives and records.

HEALTH & SAFETY

No issues recorded since last meeting.

An updated policy document was circulated prior to the meeting.

Moved: That the updated document be adopted and published on the Website

(Anne/Sue)

CARRIED 040/2021

GENERAL BUSINESS

Annual Meeting 2021

Moved: That the Annual General Meeting of NZ Bridge INC will be held at the Tauranga Bridge Club, Friday 24th September 2021 commencing at 6pm.

(Allan/Anne)

CARRIED 041/2021

Note:

Should circumstances dictate, the meeting will be conducted online as was the case in 2020 at a date and time to be agreed.

Mileage Rates from 6 July 2021

Moved that the mileage rate paid by NZB increase to 79 cents per km in line with the recently updated IRD scale effective 6 July 2021.

(Sue/Allan)

CARRIED 042/2021

Date Change for IP Trials from 2023

Following a discussion at the National Conference, Rona Driscoll was asked to look at options to move the IP Trials away from the weekend in May which clashes with Mothers' Day.

Rona has offered some options which could necessitate a change of date to the May weekend of one of our national events.

It was agreed that Rona be tasked with working with the Regions to agree and implement a change for 2023 and beyond.

Funding Grant Application

An application to Lion Foundation Inc seeking a grant to assist with the venue hire costs for the 2021 Congress was circulated prior to the meeting.

Moved: That NZ Bridge Inc apply to Lion Foundation Inc for a grant of \$38,775.00 for this purpose.

(Anna/Sue)

CARRIED 043/2021

Transgender Player Policy

A draft policy document was circulated prior to the meeting. It was agreed to finalise this in time for adoption at the August meeting.

Online Security

Allan and Alister to liaise with Yorb to have a review of the security aspects on our online platform.

Feedback Club Level Director Exams

Murray gave a report as to the recent exam series and feedback received from candidates. Murray to draft a response to the recent letter from TOTS Region.

Meeting closed at 5.43pm