



Meeting:	Minutes WR Bridge Committee Meeting
Date	3 <sup>rd</sup> June 2025
Time:	1.00pm
Meeting ended:	2.30 pm
Next meeting scheduled:	8 <sup>th</sup> July

**Present:**

Alan Grant, Chair	Margaret Robertson
Claudia Duncan (via Microsoft Teams)	Jill Herman

**Apologies:**

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**Minutes of the previous meeting 13<sup>th</sup> May 2025:**

Moved (Margaret/Jill) that these Minutes are a true and correct record of the meeting.  
The new layout was good with a few tweaks done by Jill.

**Matters Arising:**

**Action/Notes:**

Signatories – Alan does not have time to progress being a signatory at this stage. Jill and Margaret are managing with Alister's (NZBridge secretary) assistance	<b>To be parked for now</b>
Claudia checked NZBridge session invoice. Masterpoints were for March interclub	<b>Completed</b>
Director's training face to face. Allan now to contact Alan to make a date and time.	<b>Alan/Allan</b>
Jill advised that support for her club member had worked well. She is using the bidding boxes at tournaments and will be able to do so at Congress. Jill to draft a letter to Clubs explaining the support needed at tournaments if necessary. Claudia to forward to Clubs	Jill/Claudia
The storage boxes for WRC boards have been bought. WRC agreed to buying a cabinet for the boards when finance is available. If the cabinet is needed now WBC may buy but payment may be delayed. Alan/jill discuss with Bridget.	<b>Alan/Jill</b>

Another extra round of play required for the Open Regional teams in Interclub still to be arranged. Nebojsa will confirm	Nebojsa
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### Correspondence:

<b>IN:</b> NZBridge: Info re AGM & National Conference on 14th June. Senior Director's role to be disestablished. Expression of interest for an Honorary Soliciter. Jill/Alan/Margaret -financial support. WBC: Room hire quote. Invoices for room hire, board containers  Jill - May Finance reports. Lesson subsidy requests from Karori and Upper Hutt. Clubs meeting apologies – Tony Sutich, Angie Smith Lesley Haines- request to include Novice section in the Regional Clubs tournament.	<b>Claudia sent 2 items for the Conference agenda.</b>  <b>See Finance</b>  <b>See Finance</b>
<b>OUT:</b> Emails to clubs, Allan Morris,WRC with agenda, minutes, WRC Terms of Reference policy for Regional Clubs meeting. Claudia to ask Allen Joseph for a copy of his Directors' Training Course. Alan to introduce Margaret to Graham Stronach re bridge in Porirua. Allen is developing a "Certificate of Achievement " for all Club directors Claudia requested 2 items to go on the Conference agenda - discrepancy between facebook advertising charge and subsidy of \$300. Regional Championships dates before Congress Jill and Margaret have access to the WRC accounts through Xero Email to Graeme Norman re Trials' payment Email to Kairangi club asking for refund of overpayment of \$50.96 in the lesson subsidy Change of date for the Well Bridge Club's Poppy tournament Claudia to write to Karori Club asking for a review of the Easter Tournament Claudia to write to Bryan Green to ask for a financial report of the KHAP to assess the long term viability. KHAP is on the Regional tournament schedule. Claudia to ask Bridget for a budget for the Regional Club Champs. Claudia to ask Katherine to write a newsletter- eg help for 10A tournament, ask for new committee members, team names for the Regional Championships	<b>Actioned</b>  <b>Claudia</b> <b>Alan</b>  <b>Actioned</b>  <b>Actioned</b> <b>Actioned</b>  <b>Alan</b> <b>Claudia</b> <b>Claudia</b> <b>Claudia discussed this with Bridget</b> <b>Claudia</b>
<b>IN/OUT:</b> Graeme Norman/Claudia/Alan re cost of IP Trials. Nebojsa/John/Claudia/Jill re over payment for directing Interclub. John P/Margaret/Graham Cheater – emails re signatories. Annette Henry/Alan/Caroline Wiggins - Congress teams' format. Alan/Sue Brown – re finances	<b>See Finance</b> <b>See Finance</b>  <b>In process</b> <b>Actioned</b>

Jill/Alister/Bridget – support for a Hutt player.	<b>Jill will write a draft for Claudia to send out to clubs and directors.</b>
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### Finance:

Moved (Claudia/Alan) that the financial report for May prepared by Jill be received.	<b>Carried</b>
Together Jill and Margaret managed the May finances. Margaret entered the payments and Alister(NZBridge secretary) authorised them. Jill can manage the finances til the next committee election when we must push for a Treasurer. Margaret would like full access to payment list and expand her authority. Claudia to write to Alister.  Jill would like to talk to Sue Brown (NZBridge Board) re finances..	<b>Alan</b>  <b>Claudia</b>  <b>Jill</b>
WRC agreed that WBC could buy a cabinet for the region's boards after discussion with Bridget re finance. .	<b>Margaret/Jill/Alan</b>
Moved (Alan/Jill) payment of following approved invoices:  Well. Bridge Club for Interclub Real Bridge March \$162 .00 Upper Hutt Club – lesson subsidy \$174.91 Karori Bridge Club – lesson subsidy \$400 Well. Bridge club – storage boxes \$177.99  Claudia to ask Bridget for another invoice for the all Clubs meeting room hire.	<b>Carried</b>  <b>Margaret</b>    <b>Claudia</b>
As a committee we need to discuss profit/loss from Clubs playing Regional events Jill suggested asking Clubs who are running Regional events in 2026 to provide a budget before the WRC budget is finalised	<b>Topic parked</b>
Claudia to write to Kairangi asking for \$50.96 overpayment for lessons promotion to be returned.	<b>Actioned but needs follow up</b>

### General Business

Tournaments – Upper Hutt request a change from their Open tournament to multigrade in 2026.  WRC agreed to the date change for the Poppy tournament. Alan to notify Rona  National 20A tournament- assistance is requested for WBC. Claudia to notify Katherine to add in the newsletter. the newsletter.  Alan spoke with Hamish Brown(Auck;land) re format for the Open teams at the Wellington Congress.  Chef de Mission for the regional Champs. Alan to talk to Ross Quayle	<b>Alan</b>  <b>Alan</b>  <b>Claudia/Katherine</b>    <b>Agreed. Alan</b>
Discussion was had re more financial help for the Chef de mission and players in the regional Championships. Alan to investigate fundraising.	<b>Alan</b>
2026 WRC nominations and the cycling.  2026 tournaments	<b>Next months' agenda</b>

<p>Regional meeting with Clubs on 24th May went well. In future all reports need to be sent out beforehand. Speakers to be given a time limit.</p>	
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